

Database Maintenance Advisory Council

February 20, 2008

Attendees: Rob Carle, Mary Coon, Peggy Mello, Lisa Pitkin, Julie Stump, Mary Trev Thomas, Joe Thornton, Candy Wilson

Minutes of the January 23 meeting: Approved without discussion.

Series (how should we handle them?): Long discussion about 440, 490, and 800 tags; how other libraries handle series; and repercussions of LC's decision to stop providing series authority control.

There seems to be no consensus yet in the library world as to how to handle series. Rob asked Sue Rahn at CDLC for guidance (which she gave generously, as usual) and also looked at the way Boston Public Library handles series. The procedure that we'll use is:

- Libraries (probably catalogers) must tell UHLS when they think something is a series. In other words, there's no official list for us to consult, and often a series doesn't become a series until the second or third volume is published.
- UHLS will check to see if it qualifies as a series, using the AACR2 definition.
- If it qualifies, UHLS will apply Sue Rahn's recommendations to the bib records of all volumes in the series:
 - 490\$a Series statement (title)
 - 800\$a Author's name \$t Series title \$v Volume number
- We will discuss at a future meeting how to handle the title if it doesn't qualify as a series.

Wiki: Rob guided us through the next section (the *0XX* page) of the [UHLS Cataloging Standards and Procedures](#) wiki:

http://www.uhls.org/wiki/index.php?title=UHLS_Cataloging_Standards_and_Procedures

- We added a *024 - UPC Code Number* section.
- At the next meeting we'll start with the *1XX Main Entries* section.
- We will continue to edit wiki pages at all future meetings. Rob will print the *Cataloging* wiki for anyone who needs it in hardcopy.

Next meeting: March 26, 2008 at 9:30 at UHLS