

Database Maintenance Advisory Council

November 14, 2006

Attendees: Lisa Bouchard, Rob Carle, Mary Coon, Deidre Lisio, Peggy Mello, Lisa Pitkin, Barbara Nichols Randall, Carol Reppard, Julie Stump, Joe Thornton

Minutes of last meeting: Approved without discussion.

Graphic novel bibliographic records: APLM has offered to take the lead in resolving problems with graphic novels. We discussed the proposal that Deidre sent after the last meeting and agreed to recommend to all libraries that they support it. The main points of the proposal are:

1. The Database Committee agrees to the way APL handles MARC records for GNs.
2. When and if someone notices a problem with an older MARC record, they can e-mail 'database' and Deidre will fix it as time permits.
3. Other libraries must agree to allow APL to move their item records. Deidre will notify the libraries after the items are moved.

Joe will contact the libraries to ask them to agree to follow this recommendation, and to ask each library to provide an e-mail address for a technical services contact person.

Z39.50 resources. Jonathan has made some changes to the number and contents of the ZCF files we use to connect to other libraries through Z39.50. Joe distributed a document explaining Jonathan's changes and an Excel spreadsheet listing the currently available Z39.50 resources and their supported indexes. This led to a discussion about ongoing sporadic problems with SELCO, and a request to move ISBN to the top of the index list in the Library of Congress ZCF file. UHLS will look into the SELCO problem, although we suspect that it's on the SELCO end, and we'll make the requested ISBN change and email a new copy of the ZCF file to the database list.

AEX & AUP: Joe reported that on 10/17 and 10/18 we sent 51,689 bib records, which had been added to our database since 10/2/05, to LTI for authority control processing with their AEX service. LTI returned:

- 51,689 cleaned up bib records
- 9 new and 5 updated children's authority records
- 2,335 new and 20,057 updated name authority records
- 976 new and 1,108 updated subject authority records

From now on we will probably use the AEX service monthly in order to minimize the disruption to our normal cataloging workflow. The cost of AEX is \$0.10/record and \$10/file.

We will use LTI's AUP service to update authority control on our entire database at the end of this year, and semiannually after that.

Serials: Carol suggested that “for Support to correct serial entries (title changes), that we start sending down copies of new materials' title pages and verso and also the older version title pages and verso. These items can be difficult at best when you have them in hand to say nothing when you have nothing in hand other than two bib #'s to work from.” All agreed.

At our next meeting we'll start to write a Serials Manual (or addition to the Cataloging Manual). After we start that process and have a clearer idea of what our needs are, we'll invite Maggie Horn to come and address our specific serials issues.

As we discussed at our last meeting, CDLC is updating their Union List of Serials. Joe gave them access to our “Serials Summary Holdings” report on the web reports page (<https://horizon.uhls.lib.ny.us/reports/>). Our summary holdings statements are out of date and we asked all libraries to send us updated holdings statements or correct their own. We received very few. Joe will ask again.

Book Club Editions. This discussion stemmed from two recent mistakes with Book Club Editions. In each case the ISBN of the Book Club Edition was identical to the non-Book-Club-Edition, but a new record should have been created because of differences in the numbers of pages and dimensions. Lisa Pitkin sent a document to the group, which Joe distributed, explaining ISBN-10 and ISBN-13, as well as the importance of relying on the “five matching points:”

1. Author
2. Title
3. Publisher
4. Copyright date
5. Number of pages

Joe will send an email reminder to everyone.

Training: Rob demonstrated his Training web site (<https://horizon.uhls.lib.ny.us/twiki/bin/view.pl/Training/WebHome>) which he's in the process of transferring to our new wiki (http://www.uhls.org/wiki/index.php?title=Cataloging_and_Technical_Processing).

Subject headings: Evidently there are a lot of records without subject headings in the database. Joe will write a report showing the bib# and title, with a link to the HIP, for all these records, and we'll discuss how to handle them at our next meeting.

Fodor's France. from Joe: "I added some fields to bib# 14692 a few weeks ago. I asked at that time for suggestions as to how to improve the record, but got none. I looked at other libraries (NYPL, Boston, Seattle, OCLC, ...) and didn't find an obviously better record." This record has been mentioned several times as being "skimpy." We looked at it but didn't see any glaring omissions.

Duplicate authority records. APLM noticed some duplicate authority records and asked if this was a result of our recent authority control project (AEX, described above). Joe had asked Mary Ellen about them and she said that they were the result of OCLC adding 155 and 655 tags to the authority and bib records, respectively.

We decided that we need a refresher on subject headings, and Joe will ask Maggie Horn to instruct us, and Database Maintenance, ASC, Adult Services, and Youth Services to attend.

Fixed field errors. From VOOR: "In the fixed field I am noticing that Fiction always says 0 instead of 1 lately. Why?" Julie will bring some examples to the meeting. It looks like Baker & Taylor is responsible for at least some of these errors. Joe will remind everyone to look at these when editing their records. There is no obvious negative effect of this error on patrons or staff.

Miscellaneous: Lisa Bouchard reported that BETH has reorganized and that Mary Trev Thomas is now head of Technical Services.

Next meeting: December 12, 2006 at 9:30 at UHLS.