



UHLS ADMINISTRATION / SERVICES JOINT COMMITTEE MEETING
March 14, 2018

PRESENT: Antonio Booth, Chair; Sarah Goff; Herb Hennings; Natalie Hurteau; Janet Ivory;
Michael Poost; Lisa Scoons; Yvette Terplak; Tim Burke; Jona Favreau

Absent: Matthew Graff

Meeting called to order at 3:36PM by A. Booth, Chair.

I. UHLS Annual Awards Criteria Review

The Committees reviewed the award criteria for the UHLS Annual Awards given out at the Annual Meeting. Based on discussions from last year, they have the following suggested changes:

- The award name for the UHLS Youth Program of the Year should be changed to the UHLS Youth and Family Program of the Year.
- The criteria for all awards should reinforce the importance of the nomination letter
- The criteria for all awards should set specific limits on the number of supporting documents to be included for nomination
- The deadline for submission should be moved to Wednesday, April 25, 2018

MOTION: A. Booth moved to direct T. Burke to incorporate the Committees' suggested changes and email the final drafts for approval prior to distribution to member libraries. J. Ivory seconded. Unanimous.

J. Favreau 4/10/18