

Administration Committee and Services Committee - joint meeting February 11, 2015

PRESENT: Alison Calacone, Phil Erlich, Matthew Graff, LouAnne Lundgren, Richard Naylor, Tim Burke, Heidi Fuge

EXCUSED: Antonio Booth, Jeremy Martelle, Mary Muller, Carol Rosenthal, Marie Stasiak

3:30 PM – Meeting called to order

I. ANNUAL AWARD GUIDELINES

T. Burke noted that he requested the joint meeting to discuss the Guidelines for the annual awards. Based on opinions expressed at the April 2014 Directors Association meeting, it was recommended that the Guidelines be reviewed and revised. At that meeting, there was consensus that the Program Award should be divided by Youth and Adult Programs rather than by urban/suburban and rural as is currently the distinction. There was consensus at this joint meeting that Youth and Adult should be the new program categories.

Further consensus that the Advocate Award could stay as currently written.

Extensive discussion regarding the other categories. It was suggested that a Leadership Award might be created for which any staff member (including the Director) in a member library could be nominated. A Difference Maker Award was also suggested. Discussion regarding the difference between paid employees in a library and those who are unpaid (trustees, volunteers, Friends). The final result was a consensus that the Trustee and Volunteer Awards will remain as separate categories but the nomination guidelines will be revised. Based on the discussions, T. Burke will present revised Guidelines at the next Committee meetings.

II. FIRE AND SECURITY UPGRADES

T. Burke reported that the Fire and Security upgrades have been completed and we are just waiting for a final training session in order to sign off on the projects.

III. CONSTRUCTION GRANTS

T. Burke reported that additional Construction Grant funds have become available and that Watervliet is the only member library that did not receive the full amount of their request. He had consulted with the Services Committee via email to notify them that the funds were available and could be awarded to Watervliet. Consensus to do this and the Watervliet Construction grant total is now \$185,135.00.

Heidi A. Fuge
2/16/15