

Administration Committee February 12, 2013

PRESENT: Jim Reilly, Phil Erlich, Julie Zelman, Tim Burke, Heidi Fuge

EXCUSED: Jeremy Martelle

ABSENT: Rosemary Armao

4:07 PM – Meeting called to order by J. Reilly, Chair

I. GUIDELINES FOR TRUSTEE OF THE YEAR AWARD

Committee members reviewed the Guidelines. T. Burke noted that there is no monetary award included in the Guidelines however he will work with some of the former Riverway partners to see if they might be interested in sponsoring an Award. H. Fuge noted that New York Light Energy might also be approached for an Award sponsorship. The deadline for submission of nominations will be March 22, 2013.

MOTION: P. Erlich moved to approve the Guidelines for both the Trustee of the Year Award and the Wm. Meredith Advocate Award as presented.

II. ANNUAL DINNER

T. Burke reported that Margie Morris, Director at the Poestenkill Library, suggested two innovations for the Annual Dinner.

- 1 - She recommended a musician/singer named April Marie with whom she is familiar and who has performed many times at the Crooked Lake House. April Marie would provide background music at the Dinner. M. Morris also noted that the Poestenkill Friends Group might be interested in covering the musicians' fees.
- 2 - She suggested a raffle with gift baskets provided by the member libraries. She volunteered to coordinate this. Discussion regarding the use of the funds earned through the raffle - possibly donate the money to the NYLA Disaster Relief Fund.

The Committee members liked both ideas and there was a consensus to pursue them.

III. ENERGY AUDIT

H. Fuge reported that she is looking into the possibility of another energy audit for the UHLS building (the last audit was in 2006 and all of the recommended actions were taken). She spoke with a company called Stonehenge Associates about what they could provide. Their initial proposal came with a \$4,000 price tag. H. Fuge contacted NYSERDA to see if there are any grant opportunities to cover the cost. There are more options for further energy savings and she will continue to pursue them.