



ADMINISTRATION COMMITTEE

February 12, 2007

PRESENT: Mary Muller, Nancy Pieri, Paula Read, Philip Ritter, Heidi Fuge

EXCUSED: James Reilly, Cris Blanchard

I. REPORT ON NEW TENANT

P. Ritter reported that the New York State Coalition Against Sexual Assault (NYSCASA) started moving in on January 22nd. Everything seems to be going fine except that the carpet in their conference room will have to be replaced by the installer since it has wrinkles in it that won't flatten out.

II. TRUSTEE OF THE YEAR AWARD

Discussion regarding the announcement and the criteria. Consensus that the second criteria in the list should be changed to read (underlined section was added): "Initiated and/or promoted service(s), program(s) or community involvement on behalf of the library." Once that change was made, the information was accepted as presented.

III. LIFE SERVICE AWARD

The announcement and criteria were accepted as presented.

IV. TREE WORK BEHIND THE BUILDING

P. Ritter reported that a tree service was hired to take down the dead pine trees and box elders behind the building and to cut back the grape vines that had killed the trees. The tree service charged \$7,000 for 3-days of work. The price was better than usual since they didn't have a lot of work to do at this time of year. Consensus to approve the action taken.

H. Fuge noted that there would probably be further action in the spring when she would like to have some maple trees and maybe some small ornamental apples put in on the slope in order to prevent erosion.

V. ANNUAL MEETING SPEAKER

Further discussion regarding a possible speaker. It was suggested that Rachel Baum, President of NYLA, would be a good choice. N. Pieri offered to have her staff produce a slide program of the member libraries that would be projected during the dinner.

REQUIRES BOARD ACTION

The Committee recommends to the Board that Rachel Baum be contacted as a speaker for the Annual Dinner meeting.

Heidi A. Fuge
2/20/07