

Present: Jane Chirgwin RENS, Lisa Neuman RCS, Ryan Moore COLN, Phil Berardi BETH, Jill Dugas Hughes EGRN, Nathaniel Heyer GPL, Joe Thornton UHL, Amy Powarzynski, WSTR

Meeting Began at 2:10pm

Approval of October 2023 minutes, unanimously approved

Discussion: Model for Issuing Permanent Library Cards without Coming In

- Want to make a recommendation to Directors that they have a process for moving digital cards to permanent cards, with an option to have a card mailed or ready for pickup
- We cannot automate digital cards being assigned to correct libraries
- There is an ad hoc report that shows online registrations and their addresses
- Want to add the recommended procedure to the Library Card Registration document
- The short code can be included as a secondary barcode in the patron record
- Overdrive does not use the barcode - uses Sierra Patron number
- Want to keep the original online application record, just update to new information
- Short card does not work in Library Market
- Some vendors look at card prefix for authentication
- Digital cards are good for 30 days
- Could UHLAN cards be issued and mailed by UHLS?
- Recommend that we look for an address validation solution, because this would allow us to issue a full card - "Service Objects" was one used by NYPL
- If all libraries supply street names within their districts to Joe - he could refine the online users ad hoc report
- **Action Steps: Joe**
 - **Committee Members will review the draft produced by Jane and make suggestions or edits**
 - **Recommend keeping short barcode in record**
 - **Recommend adding this topic to new director training/orientation**

Discussion: having a second barcode field

- 3 libraries serving Schodack - residents are supposed to have full access due to financial support
- Could issue secondary barcodes to allow access to all libraries' digital collection?

Discussion: Brainstorming for Next Project

- Exploring Address Validation solutions
- AI