

AAC Meeting Minutes
October 11, 2023

Present: Jane Chirgwin, Joe Thornton, Amy Powarzynski, Lisa Neuman, Phil Berardi and Mary Klimack

Meeting began at 9:15 AM.

Reviewed the minutes from the September meeting. Made a minor edit to the attendees. Minutes were approved.

We continued our discussion about creating permanent online cards. Jane noted that our goals for this project are to make the process of getting digital cards easier for patrons as well as for the library staff who process them. The committee has been discussing this for several meetings and needs to decide whether it should make a recommendation to the DA to standardize the online card process. The general consensus after some discussion is that it would be too complicated to create a standardized version for the digital card. AAC would recommend not changing the way the registration system currently works but we should work to make the process easier for patrons. Ultimately, the patron will still need to visit the library to get their physical card. The committee decided it would be better for us to create a document with digital library card procedures that the libraries could use as a guide. AAC would then recommend this document to the DA.

Action—Jane will create the recommendation document. She will also send out an email to all the Directors to see if any libraries already have a good digital library card sign up procedure in place.

Another discussion was held about the AAC meeting dates. There are several conflicts with the current Wednesday morning meeting time. Jane will send out a Doodle poll with a variety of dates/times to see if we can find a new time that works for everyone.

Closing discussion was had about what topics the AAC should address next. It was decided that Committee members should brainstorm some ideas and bring them to the next meeting for discussion.

Meeting was adjourned at 9:52 AM.