

AAC Meeting Minutes

April 13, 2022

Attending: Alex Desourdy (RCSC), Jill Dugas Hughes (EGRN), Mary Klimack (NGRN), Michele Reilly (VOOR), Catherine Stollar Peters (BETH), Joe Thornton (UHLS)

Meeting started at 9:04 AM.

Minutes of the March 9 meeting approved without changes: Alex moved, Joe seconded.

Automatic Renewals

- No complaints received. All feedback so far has been positive.
- Jill asked if we should keep this on our agenda.
- Catherine asked if the number of bills we send is decreasing since we turned on Automatic Renewals. We don't know, although no library has complained of a decrease. Jill asked if we should develop some reports to track bills, and Joe said that reports might stir up problems. Mary agreed that it might open a can of worms if we reported to libraries that they might be losing money, and suggested that we leave it to the libraries to monitor the effect of the change. We agreed to hold off on reports, at least for now.
- Alex said that it could be valuable to publicize, or at least document, the project, for posterity's sake and possibly as useful information for other libraries/systems that are considering using Automatic Renewals.

Loan Rule Standardization

- Is our [Loan Rule Standardization doc](#) ready for the DA? All: yes. Jill will ask the DA for general approval.
- Mary said that the doc is a good guide for her library.
- Joe will look into building a UHLS Policy Page on the UHLS website, probably using the [UHLS Training site](#) as a starting point.

Library Card Registration Policy

- We agreed that the [Card Registration Procedure](#) document should be distributed to the libraries as an AAC recommendation.

Fine-Free

- Discussion about Fine Free.
- To-date: 20 libraries are fine-free, and 9 are not. Fine free libraries: ALTM, APL, BERN, BRUN, CAST, COHS, GUIL, GRAF, HOOF, NASS, NGRN, POES, RCSC, RENS, RVLL, SCHG, STEP, TROY, VOOR, WTVT. BETH is imminent, EGRN is likely.

- We (ahem, Catherine) created a draft of a [Fine Free Tool-Kit for Implementation](#). Discussion:
 - Joe asked if it's AAC's position that we're recommending that all libraries go fine-free. Alex said that there might be intangible plusses from going fine-free, such as customer satisfaction, but that boards might want the money from fines.
 - Michele said that it's not our job to recommend policy changes like this, and Mary said a recommendation probably wouldn't sway anyone anyway.
 - We all agreed that this document, when finished, would be a useful tool for libraries that are considering going fine-free, and also for the libraries that already went fine-free.
 - When do we want to send the document to the libraries? Alex and Mary suggested that we space out the delivery of the Card Registration and Fine-Free docs.

Loan Rule Standardization

- We'll review the [Loan Rule Standardization document](#) and discuss it at a future meeting.
- At the next DA meeting, Jill will deliver our [Card Registration recommendation](#), and will wait till the following DA meeting to talk about going fine-free.

Barriers of Service

- I'm sorry, is [this](#) the *Barriers of Service* document?
- We should all look at the *Barriers of Service* document before the next meeting, where we'll focus on the online registration process.
- Jill will add the document to the [shared Google Drive folder](#), where we should all be able to edit it.

Next Meeting: Wednesday, May 11 at 9:00 AM.

Agenda item for the May meeting: Committee membership. Some members' terms are expiring soon.

Meeting Adjourned at 10:00 AM.