

AAC Meeting Minutes  
Nov 10, 2021

Attending: Jill Dugas Hughes (EGRN), Joe Thornton (UHLS), Melanie Metzger (APL), Catherine Stollar Peters (BETH), Ryan Moore (COLN), Mary Klimack (NGRN), Kathy Stempel (BERN), and Michele Reilly (VOOR)

Meeting started at 9:10 am.

October 13, 2021 Minutes approved with one change.  
Motion by J. Thornton, seconded by K. Stempel, motion carried.

### **Automatic Renewals:**

The committee reviewed the document drafted pre-pandemic for recommendation to the DA to approve and implement automatic renewal of checked out items. Discussion.

- All items would be renewed to the extent allowable based on current loan rules set at the lending library.
- The committee recommends that this be a system-wide agreement. Even one library not participating would create a need for 2x as many loan rules. It could be done, but is not ideal and not in line with our work to eliminate barriers to service across the system.
- **\*action:** Jill will send out the letter prior to the DA meeting and try to get it on the agenda for November.

### **Library Card Registration:**

The committee reviewed the document drafted pre-pandemic. Further suggestions for minimum entry fields were made by Catherine via email prior to the meeting.

- Patron type: used to assign lending privileges in loan rules and econtent access (Hoopla, OverDrive advantage) based on address
  - Home library: automatically populates hold pickup location in Encore, can be customized based on patron's preference
  - Bstat: granular category for address, used for library administrative purposes
  - Patron agency: useful for libraries to aggregate all users within chartered to serve area
  - Barcode: one per patron, used for patron authentication in some databases (Ancestry.com)
  - Out-of-system cards should have a red line drawn under barcode and should only be accepted at the issuing library.
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- Discussion about why PCode4 was changed to Bstat. Bstat was Horizon terminology. **\*action:** Joe to have it changed back to PCode4 since that is Sierra terminology.
  - Discussion about the "one barcode" limit. Jill mentioned that EGRN has an issue since some patrons pay taxes for more than one library district. (Schodack, Knox, Altamont) They should be entitled to cards from both, but the one card rule forces them to choose. This affects both library statistics and access to online resources that authenticate through barcode.
  - In particular, Schodack residents pay for 3 libraries and Knox residents pay for 2. A potential solution would be to create a special run of barcodes specific to the population that could be white listed for barcode authentication purposes.

- **\*action:** Jill will reach out to other libraries affected by barcode authorization issues to see if they can work out a solution through barcode. She will also send out the Library Card Registration document to the DA and try for the November agenda.
- **\*action:** Kathy and Jill will both look for some statistics and board reports that illustrate the issue.

Request to add Geolocation to the next agenda.

Meeting adjourned at 10:00 am.  
Next meeting Dec 8, 2021

Respectfully submitted by Michele Reilly