

UHLS Automation Advisory Committee (AAC) – Meeting Minutes

01/08/20

Attending: Melissa Tacke, Chair (CAST), Natalie Hurteau (UHLS), Joe Thornton (UHLS), Catherine Stollar Peters (BETH), Michele Reilly (VOOR), Ryan Moore (COLN)

Absent: Jill Dugas-Hughes (EGRN), Mindy Fowler (SNLK), due to technical issues Kathy Stempel (BERN), was not able to connect via gotomeeting.

Meeting called to order by Chair, M. Tacke at 9:10am

Approval of November minutes: M.Tacke moved that the minutes be accepted, seconded by M. Reilly, approved.

Old Business:

Update on Burbio implementation:

- UHLS has officially subscribed, J. Thornton working with a widget
- Still working out some kinks regarding the different types of software/calendars that libraries are using
- J. Thornton showed his progress so far, discussion followed

Standards on Museum Passes

- Review on standards will be passed along to the Cataloging Advisory Committee

New Business:

Auto Renewals:

- J. Thornton, libraries will be able to opt in or out (discussion of itypes)
- Discussion on whether there has to be a change on every loan rule
- J. Thornton to do more research first, and M. Tacke will share with the DA

Card Registration Procedure:

After reviewing a panel discussion at NYLA, M. Tacke asked the committee whether or not it was the place of the AAC to review Card Registration Procedures for the system and to suggest standards. The committee agreed that it was appropriate and discussion followed on next steps.

- Information needs to be gathered first; M. Tacke to ask Directors questions regarding their Card Registration Procedure.
- Committee discussed how this impacts the data in the system and created questions to ask the DA

M. Reilly requested a reminder on the agenda for Loan Rules.

Task Items:

- J. Thornton to look into more information on auto renewals, and check in with M. Tacke
- M.Tacke to bring Billed Item discussion to the DA at the October DA meeting
- J. Thornton to pass on Museum Pass standards to Cataloging committee
- J. Thornton to email circulation listserv about generating the card registration email reminders
- M. Tacke to pass along Card Registration Questions to DA via email, and will bring responses to next meeting

Next Meeting: February 12th @ 9:00 am at UHLS (in the green conference room)

Adjournment: M. Tacke made a motion to adjourn, C. Stollar Peters seconded

Respectfully submitted, N.Hurteau