

# UHLS Automation Advisory Committee (AAC) – Meeting Minutes

**01/9/2019**

**Attending:** Michele Reilly (VOOR), Melissa Tacke, Chair (CAST), Joe Thornton (UHLS), Natalie Hurteau (BRUN/GRAF), Catherine Stollar Peters (BETH), Mindy Fowler (SNLK), Heather Moore (COLN), Jill Dugas Hughes (EGRN)

**Absent:** N/A

**Guest:**

**Call to order:** The meeting was called to order by M.Tacke at 9:07 am

**Approval of December minutes:** C. Stollar Peters moved that the minutes be accepted, M. Fowler seconded. Approved

The committee reviewed loan periods for Magazines, Audio Books, Video Games, Museum Passes, Music CD's, Playaways and Readalongs.

The CD ROM category will be deleted out of the catalog

Discussion of how fine free libraries would affect loan periods.

## **Task Items:**

- J. Thornton will continue to work with libraries to condense itypes for audio books, video and etc.
- M.Tacke to send out an email to Directors in search of an At Large member for the committee
- M.Tacke to reach out to Directors/cataloging regarding questions about cataloging magazines
- N.Hurteau to report at February Director's Association meeting on behalf of the committee

**Next Meeting: Wednesday, February 13th, 2019 9:00 am at UHLS (in the green conference room)**

**Adjournment:** M. Tacke made a motion to adjourn. Meeting adjourned at 10:26 am

Respectfully submitted, N.Hurteau