

UHLS Automation Advisory Committee (AAC) – Meeting Minutes

12/12/2018

Attending: Michele Reilly (VOOR), Melissa Tacke, Chair (CAST), Joe Thornton (UHLS), Natalie Hurteau (BRUN/GRAF), Catherine Stollar Peters (BETH), Mindy Fowler (SNLK), Heather Moore (COLN), Jill Dugas Hughes (EGRN)

Absent: N/A

Guest: Mary Fellows (UHLS)

Call to order: The meeting was called to order by M.Tacke at 9:04 am

Approval of November minutes: M. Tacke moved that the minutes be accepted, J. Thornton seconded. Approved

M. Tacke discussed the D.A's reaction to the My Card recommendation. A vote will take place at the March D.A meeting. The committee thanked M. Fellows for her contributions on the Mycard and she exited the meeting.

The committee agreed to resume work on Standards for the system.

- Discussion on I-type clean up. Perhaps it will be easier to identify smaller I-types that aren't getting used, and see if they can fit into a new standard.
- Review of chart of J Holiday and board books, any changes or recommendations from last time? Could we ask libraries to collapse BB and SRP into "book?"
- Detailed discussion on requestable vs. non-requestable

Book Type	Loan Period	Requestable?	Renewable?
Book (Adult, J, YA, LP)	28 days	Yes	Yes
Board Book	28 days	Yes	Yes
Storytime	Staff-only collection	No	N/A
Summer Reading	28 days	Yes	Yes
Juvenile Holiday Book	14 days	Yes	Yes
Paperback	28 days	Yes	Yes

Task Items: M. Tacke to do simple email about the discussed chart to the D.A. The committee will review magazines and audio books next meeting.

J. Dugas Hughes thanks both M. Tacke and M. Fowler for their leadership and the committee for working well together to make changes.

Next Meeting: Wednesday, January 9th, 2019 9:00 am at UHLS (in the green conference room)

Adjournment: M. Tacke made a motion to adjourn. Meeting adjourned at 10:45 am

Respectfully submitted, N.Hurteau