

UHLS Automation Advisory Committee (AAC) – Meeting Minutes

9/12/2018

Attending: Deanna DiCarlo (UHLS), Jill Dugas Hughes (EGRN), Ryan Moore (COLN), Michele Reilly (VOOR), Melissa Tacke, Chair (CAST), Joe Thornton (UHLS), Natalie Hurteau (BRUN/GRAF), Catherine Stollar Peters (BETH), Mindy Fowler (SNLK)

Absent: n/a

Guest: Mary Fellows (UHLS)

Call to order: The meeting was called to order by M.Tacke at 9:05 am

Approval of August minutes: C. Stollar Peters asked the minutes from the August meeting be updated to reflect her attendance. D. DiCarlo made a motion to accept the August minutes as amended. J. Thornton seconded. All approved, motion passed.

eCommerce: The DA approved eCommerce at the September DA meeting. J. Thornton will be sending an email out to directors letting them know they have the option to opt out, but that it will be going live on October 1st. J. Dugas Hughes wanted to know if there was a universal PR statement from UHLS in rolling out eCommerce. Discussion took place on this, with the result suggesting that, T.Burke or UHLS, should write a universal statement for all libraries to use when eCommerce rolls out. It was noted that the DA did not vote for a minimum on eCommerce, so it will be at the default of \$1.

MyCard: The committee reviewed the updated forms created by D. DiCarlo. After review it was agreed that a separate email, drafted by M. Tacke, linking to the survey should be sent to just the directors with a deadline of September 28th. D. DiCarlo, M. Fellows and J. Thornton will be sending out the survey to their respective groups.

Task Items

Committee to review survey responses.

Next Meeting: Wednesday, October 10, 2018 9:00 am at UHLS (in the green conference room)

Adjournment: M. Tacke motioned to adjourn. Meeting adjourned at 10:51 am

Respectfully submitted, N.Hurteau