

UHLS Automation Advisory Committee (AAC) – Meeting Minutes

10/11/17

Attending: Mindy Fowler (SNLK, Chair), Deanna DiCarlo (UHLS), Natalie Hurteau (BRUN), Ryan Moore (COLN), Catherine Stollar Peters (BETH), Michele Reilly (VOOR), Melissa Tacke (CAST), Joe Thornton (UHLS).

Absent: Jill Dugas Hughes (EGRN)

Call to order: The meeting was called to order by M. Fowler at 9:06 am.

Approval of September minutes: J. Thornton moved that the minutes of the 9/13/17 meeting be approved. R. Moore seconded. Motion approved.

Sierra and Encore updates: M. Tacke noted one feature that seems to have disappeared since the updates; when conducting a search in Encore in member libraries, search results would formerly show the home library listed first in search results if the item was available. Currently, search results in Encore show available/not available at libraries listed alphabetically. J. Thornton will look into this.

POS/eCommerce: The committee identified a system-wide POS/eCommerce system as an area for future exploration. J. Thornton notes that part of the difficulty is in making sure that funds received in fines are distributed fairly to member libraries. J. Thornton will also explore the form that this service will take (i.e. web interface for patrons).

Standardized loan periods and fines: Committee compiled a chart of loan rules for non-new books (loan period, whether an item is requestable, number of renewals, fine per day, grace period) for all UHLS libraries. Full spreadsheet is found after minutes.

Next Meeting: Wednesday, November 8, 2017 9:00 am at UHLS (in the green conference room)

Adjournment: M. Fowler moved to adjourn meeting. M. Tacke seconded. Approved unanimously. Meeting adjourned at 10:25 am.

Respectfully submitted,

M. Tacke

Library	Item Type	Loan Rule	Loan Period	Requestable ?	Number of Renewals	Grace Day?	Fine
ALTM	Book	225	28 days	Yes	2	No	\$0.10
APL*	33 Book - Board Book	14	28 days	No	2	Yes	\$0.25
APL*	51 Book - Holiday, Juvenile	76	14 days	Yes	2	Yes	\$0.25
APL*	76 Book - Storytime	14	28 days	No	2	Yes	\$0.25
APL*	77 Book - Summer Reading	76	14 days	Yes	2	Yes	\$0.25
APL*	Book	26	28 days	Yes	2	Yes	\$0.25
BERN	Book	25	28 days	Yes	2	Yes	\$0.10
BETH	Book	225	28 days	Yes	2	No	\$0.10
BRLN	Book	75	14 days	Yes	2	Yes	\$0.10
BRUN	51 Book - Holiday, Juvenile	117	7 days	Yes	2	Yes	\$0.10
BRUN	Book	25	28 days	Yes	2	Yes	\$0.10
CAST	Book	225	28 days	Yes	2	No	\$0.10
COHS	Book	362	28 days	Yes	2	No	\$0.20
COLN	33 Book - Board Book	14	28 days	No	2	Yes	\$0.25

COLN	51 Book - Holiday, Juvenile	76	14 days	Yes	2	Yes	\$0.25
COLN	Book	26	28 days	Yes	2	Yes	\$0.25
EGRN	51 Book - Holiday, Juvenile	84	14 days	Yes	3	Yes	\$0.25
EGRN	76 Book - Storytime	N/A	N/A	N/A	N/A	N/A	N/A
EGRN	Book	31	28 days	Yes	3	Yes	\$0.25
GRAF	Book	24	28 days	Yes	2	Yes	\$0.05
GUIL	34 Book - Book Discussion Group	161	28 days	No	0	Yes	\$0.20
GUIL	Book	162	28 days	Yes	2	Yes	\$0.20
HOOF	Book	225	28 days	Yes	2	No	\$0.10
MEND	Book	42	21 days	Yes	2	Yes	\$0.10
NASS	49 Book - Graphic Novel, Juvenile	24	28 days	Yes	2	Yes	\$0.05
NASS	50 Book - Graphic Novel, YA	24	28 days	Yes	2	Yes	\$0.05
NASS	51 Book - Holiday, Juvenile	24	28 days	Yes	2	Yes	\$0.05
NASS	Book	21	28 days	Yes	1	Yes	\$0.05
NGRN	51 Book - Holiday, Juvenile	52	14 days	No	0	Yes	\$0.10
NGRN	76 Book - Storytime	N/A	N/A	N/A	N/A	N/A	N/A
NGRN	77 Book - Summer Reading	20	28 days	Yes	0	Yes	\$0.10
NGRN	Book	25	28 days	Yes	2	Yes	\$0.10
POES	Book	23	28 days	Yes	2	Yes	\$0.00
PTRB	Book	25	28 days	Yes	2	Yes	\$0.10
RCSC	Book	25	28 days	Yes	2	Yes	\$0.10
RENS	Book	25	28 days	Yes	2	Yes	\$0.10
RVLL	Book	225	28 days	Yes	2	No	\$0.10
SCHG	Book	25	28 days	Yes	2	Yes	\$0.10
SNLK	76 Book - Storytime	N/A	N/A	N/A	N/A	N/A	N/A
SNLK	77 Book - Summer Reading	N/A	N/A	N/A	N/A	N/A	N/A
SNLK	Book	225	28 days	Yes	2	No	\$0.10
STEP	Book	25	28 days	Yes	2	Yes	\$0.10
TRO*	Book	225	28 days	Yes	2	No	\$0.10
UHLS	Book	25	28 days	Yes	2	Yes	\$0.10
VAFL	Book	278	14 days	Yes	3	No	\$0.05
VOOR	33 Book - Board Book	211	28 days	No	2	No	\$0.00
VOOR	71 Book - Paperback	223	28 days	Yes	2	No	\$0.00
VOOR	72 Book - Paperback, Juvenile	223	28 days	Yes	2	No	\$0.00
VOOR	73 Book - Paperback, YA	223	28 days	Yes	2	No	\$0.00
VOOR	76 Book - Storytime	N/A	N/A	N/A	N/A	N/A	N/A
VOOR	Book	225	28 days	Yes	2	No	\$0.10
WSTR	Book	25	28 days	Yes	2	Yes	\$0.10
WTVT	Book	225	28 days	Yes	2	No	\$0.10