

UHLS Automation Advisory Committee (AAC) – Meeting Minutes

9/13/17

Attending: Mindy Fowler (SNLK, Chair), Jill Dugas Hughes (EGRN), Natalie Hurteau (BRUN), Ryan Moore (COLN), Debbie Sternklar (VOOR), Catherine Stollar Peters (BETH), Melissa Tacke (CAST), Joe Thornton (UHLS).

Call to order: The meeting was called to order by M. Fowler at 9:05 am.

Approval of August minutes: N. Hurteau moved that the minutes of the 8/9/17 meeting be approved. J. Dugas Hughes seconded. Motion approved.

Encore customization: Discussion of old business regarding Encore customization:

Book reviews: J. Thornton reported that reviews are now accessible near the bottom of each record's page.

Youth audience facets: J. Thornton spoke with Mary Fellows regarding holding a discussion at YSAC about changing the terminology used in the facets for youth collections (from Juvenile and Young Adult to Children and Teen, respectively). The committee awaits feedback from YSAC before proposing any changes in terminology.

NYH search facet: The committee discussed a new search facet that has appeared under the "Collections" facet since the integration of NYH into Encore. J. Thornton will change the label for the facet used, "Digital Collection," to "Digital Image" to avoid confusion with other digital formats. It is unclear whether this search facet must stay under "Collection" or can be moved to "Format." J. Thornton will inquire with iii.

Sierra and Encore updates: J. Thornton reported that the August 23 (Sierra) and August 30 (Encore) updates were successful, with only minor glitches. M. Tacke noted one feature that seems to have disappeared since the updates; when conducting a search in Encore in member libraries, search results would formerly show the home library listed first in search results if the item was available. Currently, search results in Encore show available/not available at libraries listed alphabetically. J. Thornton will look into this.

Automatic renewal of items: J. Thornton reported that automatic renewal of items will become available in 2018. The committee continues to table discussion of implementing automatic renewals until the feature becomes available.

Holds audit: J. Thornton is waiting to hear from iii regarding the cost associated with this training session.

New Business:

GUIL online patron registration template: J. Thornton reported that GUIL is currently working on their own template for online patron registration that would allow for more fields to be included and for individual library branding.

Recruitment of at-large members: The one-year terms of two of the committee's members (D. Sternklar and M. Metzger) expired on 6/30/17. When filled, these terms will change to two-year terms (7/1/17-6/30/19). M. Fowler will send a notice to the Directors Association list indicating these vacancies.

POS/eCommerce: The committee identified a system-wide POS/eCommerce system as an area for future exploration. J. Thornton notes that part of the difficulty is in making sure that funds received in fines are distributed fairly to member libraries.

Standardized loan periods and fines: Discussion of standardizing loan periods and fines system-wide. J. Dugas Hughes suggested looking at other library systems that have standardized loan periods/fines for their member libraries. The committee agreed to begin with a discussion of loan periods, and exclude fines from discussion for the time being. All committee members are asked to share at the next meeting the parameters governing loans of items in their library, including: days loaned, whether or not (and/or to whom) the item is requestable, number of renewals, grace period, and fine per day.

Next Meeting: Wednesday, October 11, 2017 9:00 am at UHLS (in the green conference room)

Adjournment: M. Fowler moved to adjourn meeting. M. Tacke seconded. Approved unanimously. Meeting adjourned at 10:16 am.

Respectfully submitted,

M. Tacke