



OFFICERS:

President: Scott Wyner
Vice-President: Marcy Savage
Treasurer: Fred Wobrock, Jr.
Secretary: Jackie Marino

**Board of Trustees
March 11, 2026**

PRESENT: Fred Wobrock, Jr.; Joe Burke; Georgia Gray; Mark Kissinger; Yvette Terplak; Scott Wyner; Laura Tenney; Marcy Savage; Corie Dugas; Sarah Macinski; Marie Gavazzi; Debbie Carr; Jackie Marino

Excused: Camille Engel

UHLS Staff: J. Favreau; C. Sagaas

I. CALL TO ORDER

S. Wyner called the meeting to order at 4:40PM.

II. MINUTES

MOTION: S. Macinski moved to approve the February 11, 2026 minutes. Y. Terplak seconded. Unanimously passed.

III. DIRECTOR'S REPORT

In addition to the written report distributed in the packet, C. Sagaas mentioned a program that CDLC is looking to implement in partnership with the University at Albany, modeled by the one with SUNY Stonybrook, where nursing students could be stationed in public libraries – with supervision – to help visitors gain health information. This program is at least 12+ months out and he reiterated that the bulk of the work will not fall on UHLS but on the health sciences program partnering with CDLC. M. Kissinger noted that they should comply with DOH.

IV. COMMITTEE REPORTS

Finance Committee

F. Wobrock noted that we're close to where we were this time last year, even with our income being limited this month (10% of 2025 LLSA funds, interest and rent). Looking at the Purchase Journal, the LLSA payments were distributed to the member libraries, typical ebook ordering, delivery charges and normal housekeeping payments occurred.

MOTION: The Finance Committee moved to adopt the February 2026 Treasurer's Report and Purchase Journal. M. Savage seconded. Unanimous.

Administration Committee

M. Savage shared that the committee met just prior to this meeting to review the draft job description for the Manager, Youth and Family Services position. It hadn't been revisited since 2002. They provided revisions that C. Sagaas will make, re-share with the committee and with their approval via email, he'll post the job, hopefully by the end of the week.

Both the Administration Committee and Services Committee also reviewed the award criteria for the annual awards we present at our annual meeting and no changes were suggested. The criteria will be emailed to directors next week.

V. OLD BUSINESS

ED Evaluation Process: all of them were sent out, completed and the results S. Wyner collected via forms were sent to M. Savage and F. Wobrock. One thing they'll focus on with C. Sagaas is setting short and long term goals together. The Executive Committee will meet over the next week and then S. Wyner will meet one on one with C. Sagaas.

VI. NEW BUSINESS

C. Sagaas shared that both the Senate and Assembly came out with their proposed budgets and they look good from his perspective. He'll be emailing the group when it's time to really start advocating and will also forward the NYLA budget information to everyone.

Mark your calendars: the annual meeting will be happening on Wednesday, June 10 – location to be shared soon.

VII. TRUSTEE REPORTS AND RECOMMENDATIONS

- S. Macinski (APL): Library Date Night was super fun! C. Sagaas and J. Wines came out to complete the Show Me the Money training – it was very informative, thank you!
- D. Carr (RCSC): The library received an anonymous gift of money and it's enough for us to update our teen and tweens area, which they're pretty excited about. They just finalized their budget process and will be requesting a 10.96% increase (or about \$70k each year).
- J. Burke (ALTM): They did a long range planning workshop with C. Sagaas and J. Wines – it was incredibly productive.
- C. Dugas (GUIL): Last month C. Sagaas and M. Fellows hosted two staff feedback sessions which were needed for their long range planning.
- G. Gray (VOOR): They're looking for candidates for some open trustee positions, thoughts? M. Kissinger noted that BETH tries to recruit folks who are coming off of PTA boards. Many shared that they tried to engage with the out-going trustees to fill the positions they're leaving.

MOTION: C. Dugas moved to adjourn. D. Carr seconded. Unanimous.

Meeting adjourned at 5:23PM.
03/24/2026 JF