



**OFFICERS:**

President: Scott Wyner  
Vice-President: Marcy Savage  
Treasurer: Fred Wobrock, Jr.  
Secretary: Jackie Marino

**Board of Trustees  
November 12, 2025**

PRESENT: Fred Wobrock, Jr.; Joe Burke; Camille Engel; Jackie Marino; Georgia Gray; Mark Kissinger; Yvette Terplak; Scott Wyner; Laura Tenney  
Excused: Marcy Savage; Debbie Carr; Corie Dugas; Sara Macinski; Carolyn Fagan  
UHLS Staff: J. Favreau; C. Sagaas

**I. CALL TO ORDER**

S. Wyner called the meeting to order at 4:30PM.

**II. OATH OF OFFICE**

L. Tenney took the Oath of Office. J. Favreau will file with the Albany County Clerk.

**III. COMMITTEE APPOINTMENTS**

S. Wyner formally assigned L. Tenney to the Administration Committee and M. Kissinger to the Services Committee.

**IV. MINUTES**

**MOTION:**

Y. Terplak moved to approve the October 8, 2025 minutes. M. Kissinger seconded. 8 ayes, 1 abstention by S. Wyner because he wasn't present at the last meeting. Passed.

**V. DIRECTOR'S REPORT**

- He met with the managers this morning to further discuss VEGA and will share with the directors on Friday. We're near the finish line!
- Everyone has been encouraged to download the annual report data ASAP, as Baker and Taylor is no longer.
- This Friday he'll also be sharing with the directors the new minimum standards the libraries will have to attest to in the upcoming annual report. They have until the end of 2026 to put them into place if missing. UHLS will provide as many templates as they can to get everyone in compliance.
- To highlight some of the work we can accomplish in a short period of time: during the SNAP crisis, Judith reminded folks to connect with their local pantries. She also connected with United Way while at NYLA, and worked with several Albany County member libraries to coordinate SNAP benefit card distributions that served hundreds.

## VI. COMMITTEE REPORTS

### Finance Committee

F. Wobrock noted that the Treasurer's Report reflects a healthy balance that will carry us forward to this time next year when we once again receive state funding. Looking at the Purchase Journal, it was a normal spending month with \$2,500 in Equity Challenge disbursements and the quarterly eCommerce payments (\$3,472) distributed to the member libraries.

**MOTION:** The Finance Committee moved to adopt the October 2025 Treasurer's Report and Purchase Journal. J. Marino seconded. Unanimous.

### Administration Committee

Prior to the meeting, the Administration Committee was emailed a proposed change to the UHLS Handbook. This proposed change updates the language surrounding health insurance coverage for retirees. This language has been shared with the retirees each year in their renewal letters but makes it official: once they opt out of the retiree healthcare plan, they are ineligible to return to the plan at a later time.

**MOTION:** The Administration Committee moved to adopt the presented retiree healthcare language for the UHLS Handbook. C. Engel seconded. C. Engel noted that at the State, rejoining is not an option once you leave as a retiree. Passed unanimously.

## VII. OLD BUSINESS

Proposed 2026 UHLS Budget: C. Sagaas explained that the revenue is mostly unchanged, as we've budgeted on flat funding. We do have a slight bump from having Up-Stitch as a tenant for the full year, a slight increase in the UHLAN agreement and interest income.

On the expenses side, we saw an 18% increase for the healthcare costs for the organization. To help counter that expense, we've proposed a net 3% salary increase for the employees. The contract with Arnoff has also increased, along with \$20k for a cataloging utility, and a number of smaller construction projects around the building including a new ramp for the delivery drivers and an ADA side door. Y. Terplak noted that the cost of living is increasing for everyone and folks need to be compensated for the work they're doing.

**MOTION:** Finance moved to approve the 2026 UHLS Budget as presented. J. Burke seconded. Passed unanimously.

J. Burke requested that at the next meeting we discuss what the process for the new UHLAN agreement will look like. In the past, directors have been presented the agreement and there was very little back and forth.

## VIII. NEW BUSINESS

## IX. TRUSTEE REPORTS AND RECOMMENDATIONS

- Y. Terplak (ALTM): The 2<sup>nd</sup> annual Charlie Brown Thanksgiving fundraiser is being held on November 23<sup>rd</sup>. The Lights in the Park event is happening on December 5 at 6PM. BERN is doing great things too!
- J. Marino (VAFL): Over 750 children visited the library on Halloween night!
- L. Tenney (WSTR): WSTR has begun planning their 40<sup>th</sup> anniversary coming up in 2026.
- S. Wyner (STEP): We finished the renovation of our children's room. It's lovely and enchanting – lighting really makes a difference! And shockingly it came in on budget.
- The library sought out a \$15k increase in funding with this year's election. Results were 528 no, 57 yes and it was a peculiar result for us! They asked for a recount and were denied by the Board of Elections. They began collecting affirmations and have collected over 175 so far! They are more worried about the validity of the election vs. the proposal passing.

Reminder! Annual brunch for the UHLS staff on Wednesday, December 3<sup>rd</sup> at 9AM.

**MOTION:** Y. Terplak moved to adjourn. M. Kissinger seconded. Unanimous. Meeting adjourned at 5:40PM.

S. Wyner called the meeting to order at 5:40PM.

**MOTION:** J. Burke moved to cancel the December 2025 meeting. F. Wobrock seconded. Unanimous.

**MOTION:** J. Burke moved to adjourn. M. Kissinger seconded. Unanimous.

Meeting adjourned at 5:42PM.  
12/11/2025 JF