



OFFICERS:

President: Susan Keitel
Vice-President: Marcy Savage
Treasurer: Fred Wobrock, Jr.
Secretary: Scott Wyner

**Board of Trustees
September 10, 2025**

PRESENT: Carolyn Fagan; Fred Wobrock, Jr.; Marcy Savage; Joe Burke; Yvette Terplak; Corie Dugas; Scott Wyner; Debbie Carr; Camille Engel; Jackie Marino; Susan Keitel; Georgia Gray; S. Macinski

UHLS Staff: J. Favreau; C. Sagaas; G. Kirkpatrick; M. Zovistoski, UHY

I. CALL TO ORDER

S. Wyner called the meeting to order at 4:34PM.

II. MINUTES

MOTION: Y. Terplak moved to approve the July 9, 2025 minutes. C. Engel seconded. It was suggested to add the book title, *Co-intelligence*, to the recommended reading made by S. Keitel. Unanimously passed.

III. 2024 ANNUAL FINANCIAL REVIEW

M. Zovistosky from UHY gave the CPA's financial review report. The primary conclusion is the UHY is not aware of any material modifications that need to be made to the financial statements.

MOTION: M. Savage moved to accept the Financial Review Report as presented. J. Burke seconded. Unanimously passed.

IV. DIRECTOR'S REPORT

J. Marino asked C. Sagaas to add to his meeting with the Community Foundation. The meeting stemmed from a question initially asked by the director at POES who is looking to invest with them.

He's been managing 2025 and 2026 construction aid applications a lot over the last two weeks.

M. Fellows heard from Max Prime at NYLA that there's been support for library funding federally. We still need the House and Senate to approve – stay tuned, this is good news.

The Troy Public Library's budget vote is next week – please do anything you can to support them. The system and staff will do whatever we can do to make the case for those libraries over

the next year that may have hardships. We expect that'll be extra energy from the UHLS staff. C. Fagan noted that they are trying to flood the internet with positivity.

V. COMMITTEE REPORTS

Finance Committee

F. Wobrock noted that we have two months of reports to review. The August Treasurer's Report indicated that we've received some of our state aid (basic, supplemental, LLSA and LSSA). We're in great standing. Picking up on what was covered with the financial review, it was asked why we're on cash accounting and when was it done. J. Favreau shared that it was done a year or so before her arrival back in 2017. It was done because the DLD annual report and the annual report submitted to the Comptroller's Office needs to be done on a cash basis, so it saves us time having to convert the numbers each year. F. Wobrock added that it's a real time snapshot of the organization's financials.

Looking at the July Purchase Journal, the \$12k annual HVAC contract fee was paid to StarkTech, a \$54k payment was made to Midwest Tape (to be reimbursed by the member libraries), eCommerce fines and fees were paid to the member libraries totaling \$3,200 and some Equity Challenge disbursements were paid to member libraries. August was a quieter month, with LLSA payments issued to the member libraries (totaling \$167k).

MOTION: The Finance Committee moved to adopt the July and August 2025 Treasurer's Reports and Purchase Journals. Y. Terplak seconded. Unanimous.

Services Committee

Y. Terplak reported that the committee met prior to this meeting and reviewed the 2026 Construction Aid applications and the multiple proposed options the UHLS staff provided to the committee. The committee chose option 2: recommending funding for all of the applicants at 83% of their maximum eligible award amount, with the exception of EGRN.

MOTION: The Services Committee moved to recommend funding for all of the applicants at 83% of their maximum eligible award amount, with the exception of EGRN. D. Carr seconded. Passed unanimously.

VI. OLD BUSINESS

Board and Director Evaluations: D. Carr shared an overview of the information she's found regarding board evaluations. It was agreed upon that the reasoning behind this process is to ensure the transfer of excellence as new members join the board. We need to be able to articulate what we're doing and why. J. Burke shared a draft evaluation for the executive director – please review and provide feedback before the next meeting.

VII. NEW BUSINESS

VII. TRUSTEE REPORTS AND RECOMMENDATIONS

Board Meeting 09/10/2025

S. Keitel (WSTR): After this meeting, she will be resigning from the board. She's learned so much and is sad to no longer be working with some of you.

S. Wyner (STEP): Word of advice: for those of you working toward a 414 vote, run the documents needed by your board of elections to ensure they'll meet their standards. STEP had a mix-up where the paperwork approved to get on the ballot was inadequate for this second step.

MOTION: J. Burke moved to adjourn. F. Wobrock seconded. Unanimous.

Meeting adjourned at 6:04 PM.
09/25/2025 JF