



UPPER HUDSON
LIBRARY SYSTEM
Together. For Better Libraries.

OFFICERS:

President: Susan Keitel
Vice-President: Marcy Savage
Treasurer: Fred Wobrock, Jr.
Secretary: Scott Wyner

**Board of Trustees
May 14, 2025**

PRESENT: Carolyn Fagan; Fred Wobrock, Jr.; Marcy Savage; Joe Burke; Yvette Terplak; Sarah Macinski; Corie Dugas; Scott Wyner; Debbie Carr; Tara Ricard; Camille Engel; Jackie Marino; Susan Keitel; Lisa Scoons
UHLS Staff: J. Favreau; M. Fellows

I. CALL TO ORDER

S. Keitel called the meeting to order at 4:32PM.

II. MINUTES

MOTION: C. Engel moved to approve the April 9, 2025 amended minutes. M. Savage seconded. Unanimous.

III. DIRECTOR'S REPORT

Presented by M. Fellows. In addition to the report, she was happy to share that the building has a new tenant! A lease is signed and J. Favreau is working to have the space ready for their June 1 move-in date. The new tenant is Up-Stitch.

IV. COMMITTEE REPORTS

Administration Committee

M. Savage shared that they had the pleasure of reading and reviewing the applications submitted and chose the following winners:

Volunteer of the Year – Lynne Catelotti from EGRN

Trustee of the Year – Alix Duggan from BRUN

Finance Committee

On the Treasurer's Report, F. Wobrock noted that we're in the negative by \$233k. We had \$101k in income which was mostly UHLAN fees collected and \$6k in interest. On the expense side, we spent only \$171k, which includes a three payroll month (roughly \$90k). Accounts pretty unchanged and we have \$1.2 million available in operating cash to cover us until state funding is received. The Purchase Journal included a payment to LCR Consulting for a 5-week month, page 3 reflects a \$60k Hoopla payment that will be reimbursed by the member libraries, eCommerce disbursement payments to the member libraries and Tim's retirement party expenses.

MOTION: The Finance Committee moved to adopt the April 2025 Treasurer's Reports and Purchase Journals. Y. Terplak seconded.

Unanimous.

Services Committee

Y. Terplak shared that they had the pleasure of reading through and reviewing the applications and chose the following winners:

Adult Program of the Year – Let’s Dish! from POES

Youth and Family Program of the Year – TWO! Sensory Space Play Time from COLN and Mid-Summer Mad Dash from VOOR

Nominating Committee

C. Engel reminded the group that the Nominating Committee serves two roles for the board: to find new members for the UHLS Board and to present a slate of officers. It’s been a busy month!

Looking at the current slate of officers:

S. Keitel, President, is term limited,

M. Savage, Vice-President, is eligible for two more terms,

S. Wyner, Secretary, is eligible for two more terms, and

F. Wobrock, Treasurer, requires a 2/3 vote as he has served longer than the outlined term limits.

C. Engel put out an open call to the Board and both D. Carr and S. Macinski have advanced their names to be members of the committee to put forward a slate of officers for the next year at the July meeting.

MOTION: Y. Terplak moved to appoint D. Carr and S. Macinski to the Nominating Committee. C. Dugas seconded. Unanimous.

C. Engel explained that per the UHLS Bylaws, two trustees outside of the UHLS Board should be appointed to the Nominating Committee to help fill T. Ricard’s and L. Scoons’ positions on the UHLS Board. Alix Duggan, serving on the BRUN board, and Donna Cramer Shearer from COLN, have both stepped forward to serve on the committee. Georgia Gray from VOOR has stepped forward to represent Medium Albany County libraries and will be voted on at the upcoming annual meeting. BETH will defer until their election happens, and will give us a name after their first meeting following a vote.

V. OLD BUSINESS

The time of our meetings: the result of this survey was split by those who work and those who are retired. S. Keitel would like to discuss this topic further once C. Sagaas is onboard.

MOTION: C. Dugas moved to name the room “The Timothy G. Burke Conference Room.” D. Carr seconded. Unanimous.

Both D. Carr and J. Burke have been researching how the UHLS Board should evaluate both the new Executive Director and itself. There are a variety of approaches and they will take those and integrate them into one. J. Burke recommends we wait until we have a new Executive Director, President and new DA chair, which will happen over the coming months.

VI. NEW BUSINESS

Each trustee received in their board packet a copy of the proposed resolution NYLAF would like approved by the board. They are merging with NYCLASS, that's why this documentation is required. J. Favreau noted that there will be no change in service with this merger.

MOTION: The Finance Committee moved to sign the proposed NYLAF – NYCLASS resolution. T. Ricard seconded. Unanimous.

J. Favreau presented the proposed Amended 2025 UHLS Budget.

MOTION: The Finance Committee moved to approve the proposed 2025 Amended UHLS Budget. D. Carr seconded. Unanimous.

VII. TRUSTEE REPORTS AND RECOMMENDATIONS

- J. Burke (ALTM): Their annual gala is coming up on the 31st – it has sold out and we're honoring Judith Wines. NYers for Better Libraries PAC is hosting a fundraiser Tuesday evening, 5/20 from 5:30-7:30 PM at The Hollow in coordination with Penguin House. This fundraiser helps the PAC expend the voice. S. Keitel noted that you can make a donation directly to them if you can't attend the event. The Pride Parade is happening on Sunday, June 8 – it's always a terrific time and he strongly encourages you to participate. Email M. Fellows if you plan to attend. ALTM also held their annual book sale and though their selection was 70% of what it was last year, they made about \$1,000 more! Take what you want with a fair donation. C. Dugas noted that at GUIL patrons paid \$10 to enter the sale the night before and S. Wyner noted that STEP also offers customers to come in sooner with a set donation.
- D. Carr (RCSC): For their summer reading program, their local fiber arts group is helping them kick off Color Your Words: they'll be making granny squares based on the cover of the books we're reading. They are going to take over a wall and they're inviting patrons to make them as well. After this month, they'll make blankets out of the squares for donation. She's currently reading The Book That Held Her Heart and recommends it.
- C. Dugas (GUIL): GUIL held their first book sale since the pandemic and it was a huge success, reigniting volunteer work. The President has also fired the Registrar of Copyrights and the Archivist – it's super important to advocate on a national level. She'll share further details with all of us tomorrow.
- L. Scoons (BETH): They're hosting their book sale on Saturday from 10-4:30 and still accepting donations through tomorrow. Please nothing older than

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- 10 years.
- S. Wyner (STEP): The Board members at STEP are working on a 414 vote and need to settle on the right amount to ask for.
- S. Macinski (APL): The APL Board is switching from Google Docs to SharePoint to save them money.
- C. Fagan (TROY): The library has had a number of closures lately due to their ongoing HVAC project but come October, they will have AC! There was a recent resignation on the board; she is now the Board President.
- S. Keitel (WSTR): The WSTR board is looking for a new trustee and unfortunately, there has been very little interest.

MOTION: S. Macinski moved to adjourn. C. Engel seconded. Unanimous.

Meeting adjourned at 5:52 PM.

06/30/2025 JF