



OFFICERS:
President: Susan Keitel
Vice-President: Jackie Marino
Treasurer: Fred Wobrock, Jr.
Secretary: Yvette Terplak

Board of Trustees

September 13, 2023 – Abbreviated meeting prior to the Library Expedition Party at the Pruyn House

PRESENT: Evelyn Greenstein; Susan Keitel; Fred Wobrock, Jr.; Jackie Marino; Scott Wyner; Tara Ricard; Camille Engel; Corie Dugas; Joe Burke; Yvette Terplak; Marcy Savage; Arlene Way

Absent: Debbie Carr; Lisa Scoons

UHLS Staff: Tim Burke; Jona Favreau

3:34 PM – Meeting called to order by S. Keitel, President.

I. MINUTES

S. Keitel had a minor suggested edit: please remove the ‘ed from interested under section five. J. Marino asked us to confirm her term; she thinks she is serving her second five-year term.

MOTION: M. Savage moved to approve the July 12, 2023 Minutes with the suggested changes. J. Burke seconded.
Unanimous.

II. DIRECTOR’S REPORT

T. Burke highlighted the following in his written report:

- Nametags & Annual Reports for distribution: At S. Keitel’s request, UHLS has provided each trustee with magnetic nametags to use this evening and for any future events. T. Burke distributed the nametags and a copy of the UHLS Narrative Report – thank you J. Favreau for all of your hard work poured into this project.
- Expedition Wrap-Up: We’re here to celebrate the success of the Expedition – it exceeded everyone’s expectations! There were 40,099 total participants and 918 finishers.
- Construction Grant Update from 2022: COHS is working closely with DLD to repurpose money that was awarded to them in 2022 to try and prevent it from being sent back. The 2023 grant that was awarded last year is definitely out the door because the library isn’t in the church, but doesn’t yet own the bank building. Another update: GRAF had a grant approved for solar panels and EV charging stations but the board members decided against it recently. In an effort to not hand money back, they are working to come up with a project that’s eligible.

III. COMMITTEE REPORTS

Finance Committee

F. Wobrock noted that the ending balance on the August Treasure’s Report is in the plus after

receiving state aid over the last two months; it's good to no longer see brackets on there. We're in good shape! Looking at the July Purchase Journal, he pointed out the Worldshare cost which will be reimbursed by some of the member libraries (used for cataloging and ILL) and the \$156k LLSA payments made out to the member libraries. The August Purchase Journal reflects a charge by Starktech, which is our HVAC company to fix a vent on AH2 and \$80 was spent for 8 refurbished computers for the member libraries. The cost is so low because Rawdon has a wonderful relationship with GE retirees who refurbish computers. T. Burke also noted some costs for the security camera installation at UHLS.

MOTION: The Finance Committee moved to adopt the July and August 2023 Treasurer's Reports and Purchase Journals. S. Wyner seconded. Unanimous.

A UHY representative will be at the October meeting to give the Board to discuss the 2022 Financial Review.

Service Committee

Y. Terplak reported that the committee met last night and collectively agree to recommend that each application be reduced by 5.5% across the Board. All projects are needed, eligible and worthy of receiving as much funds as possible. J. Burke asked if SCHG will be receiving funds – no, they aren't in a place financially to demolish the building next door and add an element of construction (i.e. a foundation).

MOTION: The Services Committee recommended that all construction aid applications be funded equally, with a 5.5% reduction from total eligibility. J. Burke seconded. Unanimous.

IV. OLD BUSINESS

T. Burke shared that the security camera system was installed after July 1 and is fully functioning. UHLS submitted a construction aid application and will be receiving a 44.5% back (thank you Services Committee) back in reimbursement next year.

T. Burke updated the board regarding the empty tenant space: the social services group that specifically focuses on underserved youth pulled out from further discussions once we asked them questions regarding fire safety. This made it very easy for us because we (J. Favreau and T. Burke) had some major concerns over their source of funding. Our current tenant, Asian Arts, is very interested in expanding into a large space within the building and has begun having conversations with our broker. J. Favreau will also supply the brokers with a list of local businesses and non-profits for them to reach out to who may be looking for additional space.

V. NEW BUSINESS

VI. TRUSTEE REPORTS

J. Marino (VAFL): J. Marino and S. Keitel would like to thank all of the UHLS trustees and staff for participating in the Expedition. Each

employee received their platinum or gold cards and the board members made 178 visits! Thank you!

MOTION: Y. Terplak moved to adjourn. C. Dugas seconded.
Unanimous.

Meeting adjourned at 4:08 PM.

09/19/23 J. Favreau