



OFFICERS:
President: Susan Keitel
Vice-President: Jackie Marino
Treasurer: Fred Wobrock, Jr.
Secretary: Yvette Terplak

**Board of Trustees
July 12, 2023**

PRESENT: Evelyn Greenstein; Lisa Scoons; Susan Keitel; Fred Wobrock, Jr.; Jackie Marino; Scott Wyner; Tara Ricard; Camille Engel; Corie Dugas; Joe Burke; Yvette Terplak; Marcy Savage; Arlene Way; Debbie Carr
UHLS Staff: Tim Burke; Jona Favreau

4:35 PM – Meeting called to order by S. Keitel, President.

I. OATH OF OFFICE

S. Keitel administered the Oath of Office to Fred Wobrock (beginning his second five year term), Debbie Carr (beginning her first five year term), Jackie Marino (beginning her first five year term) and Evelyn Greenstein (beginning her second five year term). J. Favreau will file the paperwork with the corresponding county.

II. MINUTES

MOTION: M. Savage moved to approve the May 10, 2023 Minutes. C. Engel seconded. Unanimous.

C. Dugas noted that her name should replace J. Dugas Hughes’ name in the June minutes.

MOTION: Y. Terplak moved to approve the June 14, 2023 Minutes with the suggested change. C. Dugas seconded. Unanimous.

III. DIRECTOR’S REPORT

T. Burke highlighted the following in his written report:

- Annual Celebration Recap: Thank you to everyone who came to the Annual Celebration last month. J. Favreau would love to hear your feedback, as she’ll be scoping out venues for 2024 soon. Many noted that they enjoyed the new format, which allowed for more mingling throughout the evening. Y. Terplak suggested adding more chairs for those who need it and less fried food items on the menu. A. Way liked having the option to sit upstairs and connect with her fellow APL board members for the evening. L. Scoons suggested keeping the same format but cut out the dessert break – which many agreed with. J. Marino asked if we should host a guest speaker next year for more of a draw. It was asked if we are switching locations next year – yes, we’ll be in Albany County.

J. Marino asked who writes the Automation report – it's a delight and the humor is appreciated!

IV. COMMITTEE REPORTS

Finance Committee

F. Wobrock noted that the June Treasurer's Report reflects that Basic Aid has been deposited and is a signal that more state is to follow, hopefully soon. Looking at the May Purchase Journal, there were quite a few eContent purchases (to be reimbursed), our usual delivery and personnel charges, and a renewed Zoom license, which is the phone system at UHLS. D. Carr asked how many licenses does this fee cover – 3 organizational accounts and each staff member has an online account as well for meetings. June's Purchase Journal reflected a final LED construction grant project payment, a \$4k payment to Brown's for the annual celebration, and 2 payrolls. J. Marino noted the charges to Chrissy's cravings – she too enjoyed a meal there while out on her Expedition with friends. We are truly boosting the local economy! D. Carr asked why there were charges for landlines – we have 3 POS lines for the Automation Department.

MOTION: The Finance Committee moved to adopt the May and June 2023 Treasurer's Reports and Purchase Journals. J. Marino seconded. Unanimous.

Nominating Committee

C. Engel recommended the following slate for the UHLS Board officers (they are single year terms, trustees can do 3 consecutive terms and then step down, or receive 2/3 vote to remain in office which would be the case for Treasurer today): S. Keitel for President, J. Marino for Vice President, Fred Wobrock for Treasurer and Y. Terplak for Secretary.

MOTION: The Nominating Committee recommended the above slate of officers for the UHLS Board. E. Greenstein seconded. Unanimous.

V. OLD BUSINESS

T. Burke recommended the Board meet early on September 13 prior to the Expedition Party. L. Scoons noted that she'd prefer it later on a different day so that she can attend. T. Ricard can come but may need to leave early all depending on the unannounced swim meet schedule. S. Wyner can make it work. The group agreed collectively to meet on the 13th at 3:15PM at the Pryun House.

S. Keitel asked the group whether they'd prefer to do trainings on their own or should we have training before/after a regularly scheduled meeting. J. Marino noted that it is difficult to schedule a training for the group as a whole and while it's not the same as doing it all together, UHLS does have a lot to offer throughout the year. T. Burke also suggested condensed trainings, maybe 30 minutes, presented to the board a couple of times throughout the year. A. Way would like the opportunity of training together and discussing. C. Engel asked if there will be any trustee trainings at the NYLA conference this year – J. Burke doesn't know the confirmed schedule but they may be sprinkled in.

J. Favreau updated the board with the Expedition statistics. Y. Terplak noted that on her travels, many libraries are showing off their improvements since the last expedition using their construction grants; VAFL has more than doubled in size! SCHG is moving their entire building! J. Marino noted the roots and uses of their original buildings. She's been asking everyone what they'd do if they had more money. It really struck her that the majority would provide more programming and more space to be a part of the community. The Board agreed that they'd like to acknowledge Mary Fellows and the committee that worked tirelessly on this project. Please email your ideas to S. Keitel over the next couple of weeks.

VI. NEW BUSINESS

S. Keitel appointed D. Carr to the Finance Committee, replacing A. Booth.

Included in the board packet of materials was a copy of the 2022 UHLS DLD Annual Report. Having received no questions via email or at the meeting, J. Favreau recommended a motion of approval.

MOTION: T. Ricard moved to accept the 2022 UHLS DLD Annual Report as presented. C. Dugas seconded. Unanimous.

For the 2024 construction grant cycle, T. Burke would like to have a UHLS project ready to go in case we run into a situation like last year, where UHLS had to give funds back because there weren't sufficient requests for all of the allotted funds. His suggestion for a project is the installation of a digital security camera system for the entire building, both inside and outside. We received an estimate at \$14k for purchase of equipment and installation and UHLS is eligible for a maximum of 50% match in the construction grant program. Many agreed it would make the building safer and would be an additional selling point for incoming tenants. T. Ricard noted that it would also be an insurance benefit. The board approved by general acclamation for UHLS to prepare and submit the project as described in the 2024 construction grant program.

T. Burke shared that we are still awaiting financial and organizational information from the youth group that is interested in space here at UHLS. Our current tenant, Asian Arts, has shown significant interest in the larger of the two empty spaces. We'll be having contractors visit soon to give us estimates on renovating the spaces for them. Our broker has also brought up the idea of UHLS selling the building to a manager and having us become tenants. This is a VERY preliminary conversation and something that the board will need to make a decision on, should that seem like a viable option in the future.

The board discussed the need for an August meeting and T. Burke confirmed that there should not be any board business that would require a meeting.

MOTION: J. Burke moved to skip the August UHLS Board meeting due to vacation conflicts and resume in September. C. Dugas seconded. Unanimous.

VII. TRUSTEE REPORTS

L. Scoons (BETH):

Their first drag queen StoryTime is scheduled for tomorrow morning. There was quite a bit of community controversy, which included 2.5 hours of public comment. The BETH board listened to each person, despite 30 minutes being noted in their bylaws. L. Scoons left early this evening for an emergency board meeting to review a formal appeal, as they want to remain transparent through this process. D. Carr shared that RCSC had received one written request not to host one of these events. T. Burke noted that it's not for every community. A. Way added that APL has another on the schedule and they too have already begun receiving feedback.

MOTION: Y. Terplak moved to adjourn. D. Carr seconded. Unanimous.

Meeting adjourned at 5:59 PM.

09/07/23 J. Favreau