



**OFFICERS:**  
President: Antonio Booth  
Vice-President: Susan Keitel  
Treasurer: Fred Wobrock, Jr.  
Secretary: Susan Keitel

**Board of Trustees**  
**May 11, 2022**

PRESENT: Evelyn Greenstein; Yvette Terplak; Lisa Scoons; Susan Keitel; Marcy Savage; Fred Wobrock, Jr.; Arlene Way; Jackie Marino; Tara Ricard; Camille Engel; Antonio Booth  
Excused: Scott Wyner, Jill Dugas Hughes  
UHLS Staff: Tim Burke; Jona Favreau

4:49 PM – Meeting called to order by A. Booth, President.

**I. MINUTES**

**MOTION:** T. Ricard moved to approve the April 13, 2022 Minutes. C. Engel seconded. Unanimous.

**II. DIRECTOR’S REPORT**

T. Burke highlighted the following in his written report:

- UHLS Board Racial Equity Training: Please take a few minutes to complete the training evaluation form I sent to the board yesterday (Google form). Your feedback is critically important.
- UHLS Annual Meeting: Our UHLS Annual Celebration will be held at the W.K. Sanford Town Library in Colonie on Friday, June 3 starting at 5pm. An online announcement and registration form will be sent out to the libraries very soon. S. Keitel noted that the speaker is a huge draw, is there a way to watch via zoom, or receive a copy of his remarks? T. Burke stated at this time, there is no plan to record or stream the event.
- Open Meetings Law: Recent changes in the OML give public bodies the opportunity to allow for virtual participation for trustees, under specific limited circumstances. The board discussed this and felt that it was something the UHLS Board should consider. A motion was made to have UHLS staff draft a resolution to adopt a structure to allow limited virtual participation by UHLS Trustees, within the limits of the new legislation.

**MOTION:** M. Savage moved to draft a resolution to adopt a structure to allow limited virtual participation by UHLS Trustees. J. Marino seconded. Unanimous.

- Tenant Update: We had a serious inquiry from a local daycare looking to expand into this area (this neighborhood is very desirable). J. Favreau and I listened to their needs, priced out those requirements, and weighed all scenarios and decided to pass on that potential tenant. While we’re eager to fill both spaces, we’re looking for long term tenants that

won't require us to incur significant costs over the coming years (sprinkler system needed, bathroom remodels, etc.).

### III. COMMITTEE REPORTS

#### Finance Committee

F. Wobrock noted there was very little change in the Treasurer's Report this month. Expenses were low and we received UHLAN income. Our money market account increased because a CDARS matured and J. Favreau transferred it in to cover upcoming expenses. The April Purchase Journal included the quarterly eCommerce payments, a large payment to Midwest Tape and note, the Arnoff payments fluctuate based on current fuel cost.

**MOTION:** The Finance Committee moved to adopt the April 2022 Treasurer's Report and Purchase Journal. Y. Terplak seconded. Unanimous.

#### Services Committee

Y. Terplak shared that one member library submitted a nomination that could be considered for both the Adult and Youth & Family Program of the Year Awards; it took some time for the committee to decide where they'd consider it. They'd like to make this change in the guidelines for next year – please only submit under one category. The Committee reviewed the nominees for both awards and chose the following:

Youth & Family Program of the Year: Bethlehem Public Library for *Kindness Matters*  
AND Albany Public Library for *Branching Out*

Adult Program of the Year: East Greenbush Community Library for *Pen to Pandemic*

#### Administration Committee

M. Savage reported that the Committee reviewed the nominees for both the Trustee and Volunteer of the Year Awards and chose the following:

Trustee of the Year: Angela Ross-Hixson of the Arvilla E. Diver Memorial Library

Volunteer of the Year: Dennis Ulion of the Voorheesville Public Library

### IV. OLD BUSINESS

Racial Equity Training: this is being funded using old UHLS Outreach funds in order to remove the barrier for all member libraries – no cost to them! Please encourage your member library to consider the training if you haven't already.

### V. NEW BUSINESS

A. Booth appointed a chair for the Nominating Committee: E. Greenstein. There are three

vacancies for the Board: an APL representative, a GUIL representative, and the DA representative.

**VI. TRUSTEE REPORTS**

- A. Booth (RCSC): The search for a new director is underway. They had 6 candidates in which they narrowed down to 3. They are optimistic!
- Y. Terplak (ALTM): Altamont garage sale was a huge success! The NYPL archive exhibit was great! Follow up on an oral history story she had shared previously: 103 year old sent a check for a year's worth of fines!
- J. Marino (VAFL): VAFL is planning their annual Memorial Day event, the board has signed up for the Racial Equity training and the APL "Branching Out" mural is coming in June.
- C. Engel (EGRN): The EGRN board has signed up for the Racial Equity training (staff already completed it).
- E. Greenstein (TROY): TPL will be celebrating 125 years in their main building! Celebration to be held on Troy Night Out, Friday July 29.

**MOTION:** M. Savage moved to adjourn. C. Engel seconded. Unanimous.

Meeting adjourned at 5:50 PM.

06/30/22 J. Favreau