



**OFFICERS:**  
President: Antonio Booth  
Vice-President: Susan Keitel  
Treasurer: Fred Wobrock, Jr.  
Secretary: Susan Keitel

**Board of Trustees**  
**April 13, 2022**

PRESENT: Evelyn Greenstein; Yvette Terplak; Lisa Scoons; Scott Wyner; Susan Keitel; Marcy Savage; Fred Wobrock, Jr.; Arlene Way; Jackie Marino; Jill Dugas Hughes; Tara Ricard  
Excused: Camille Engel; Antonio Booth  
UHLS Staff: Tim Burke; Jona Favreau

4:35 PM – Virtual meeting called to order by S. Keitel, Vice President.

**I. MINUTES**

**MOTION:** M. Savage moved to approve the March 9, 2022 Minutes.  
Y. Terplak seconded. Unanimous.

**II. DIRECTOR’S REPORT**

T. Burke highlighted the following in his written report:

- Open Meetings Law: He is still working through the changes to OML recently passed by the NYS Legislature to put together a document for the member libraries in plain language and will email out as soon as that’s completed.
- Also not included in the report, there was a great editorial recently published in Library Journal addressed to library trustees. T. Burke distributed a printed copy to each UHLS trustee. He will also email out a link to all board presidents and library directors.

**III. COMMITTEE REPORTS**

Finance Committee

F. Wobrock noted that while looking at the Treasurer’s Report, you’ll notice we look to be overspending when compared to this time last year, but remember, UHLS received a large chunk of 2020 NYS funds in 2021, skewing the income side of the numbers. Disregarding that additional income, we are right on track. The Purchase Journal reflects \$110k spent to Sierra, which is our cataloging service for our annual contract. An additional \$15k was spent on Collection HQ services, which will be reimbursed by three member libraries.

**MOTION:** The Finance Committee moved to adopt the March Treasurer’s Report and Purchase Journal. S. Wyner seconded. Unanimous.

Services Committee

Y. Terplak summarized that the committee members met and discussed the proposed Collection Development and Maintenance Policy, which was distributed to all board members prior to the

meeting via email. A few grammatical errors and stylistic changes were made and it was suggested to add the word diversity on the second page, in the bulleted list.

**MOTION:** The Services Committee moved to adopt the Collection Development and Maintenance Policy with the suggested edits. E. Greenstein seconded. Unanimous.

S. Keitel asked about identifying herself as a UHLS trustee at a local school board or town board meeting where challenges like these might come up. Both T. Burke and S. Wyner suggested making a disclosure to state you aren't speaking on behalf of any of the organizations you volunteer with / are affiliated with professionally.

#### **IV. OLD BUSINESS**

#### **V. NEW BUSINESS**

UHLS 2021 NYS Annual Report: A draft copy was distributed to all trustees via email prior to the meeting. There were no questions on the report. Should one have a question or suggested edits following the meeting, please email J. Favreau.

**MOTION:** Y. Terplak moved to approve and submit the UHLS 2021 NYS Annual Report. L. Scoons seconded. Unanimous.

#### **VI. TRUSTEE REPORTS**

- Y. Terplak (ALTM): The ALTM annual garage sale will be happening this year on Saturday, May 7.
- E. Greenstein (TROY): The TROY board created, reviewed and accepted their own materials selection policy.
- S. Wyner (STEP): Lots happening at the library! The library is working with an architect on a facility planning project. The annual appeal has significantly grown in the last two years. The library's 414 support has made a positive difference for the library because it is predictable and stable year to year.
- A. Way (APL): A permanent exhibit on the Civil Rights Movement will be opening at the Arbor Hill branch on April 29; they are mid-search for a new Executive Director; there are 4 vacancies (out of 9) for their board and last week, 34 people showed up interested at the info meeting! Voting will be happening in May.
- J. Marino (VALF): The book club is getting quite large – she asked what's the best way to secure multiple copies of the same book (best to check the catalog and maybe choose older selections, not current bestsellers).
- L. Scoons (BETH): In May, we'll be celebrating the 50<sup>th</sup> anniversary of our library building.
- M. Savage (COLN): With all of the construction over the last couple of years, she's excited that the community is using the library even more now.

T. Burke (UHLS): He and two UHLS member library directors Tim Wiles (GUIL) and Melissa Tacke (CAST) were the judges at this year's Capital Region Spelling Bee! It was hosted virtually this year, but still a great time.

**MOTION:** J. Marino moved to adjourn. T. Ricard seconded. Unanimous.

Meeting adjourned at 6:01 PM.

04/15/22 J. Favreau