



**OFFICERS:**  
President: Antonio Booth  
Vice-President: Susan Keitel  
Treasurer: Fred Wobrock, Jr.  
Secretary: Susan Keitel

**Board of Trustees  
January 12, 2022**

PRESENT: Antonio Booth; Evelyn Greenstein; Yvette Terplak; Lisa Scoons; Jackie Marino; Scott Wyner; Susan Keitel; Arlene Way; Camille Engel; Marcy Savage; Anthony Repicky; Fred Wobrock, Jr.; Tara Ricard  
Excused: Jill Dugas Hughes  
UHLS Staff: Tim Burke; Jona Favreau

4:36 PM – Virtual meeting called to order by A. Booth, President.

**I. MINUTES**

**MOTION:** S. Keitel moved to approve the November 10, 2021 Minutes. M. Savage seconded. Unanimous.

**II. DIRECTOR’S REPORT**

T. Burke highlighted the following in his written report:

- Staffing Update: After almost 23 years of dedicated service, UHLS Finance Specialist Joe Sherry has announced his retirement effective March 25. CDLC has made the decision to not continue our job sharing agreement, so UHLS will be advertising for a part-time position to fill this in early February. We will share the updated ad and description with the full board.
- Advocacy Day: Will be on Wednesday, March 2 and will once again be 100% virtual. More details to come. S. Keitel asked if there was still a NYLA lobbyist – yes, Bri McNamee is still with NYLA. The executive director search has concluded and we are expecting an announcement any day now.
- Continuing Education Opportunities: A number of continuing education opportunities are coming up / happening for libraries and board members over the next month. A. Repicky asked for confirmation that all board members are required to earn 2 hours beginning in 2023 – that is correct.

**III. COMMITTEE REPORTS**

Finance Committee

F. Wobrock pointed out that the December Treasurer’s Report reflects that we are in the negative, however this is normal for the organization; we use our savings until state aid is distributed and that brings us back in good standing. Looking at the November Purchase Journal, there were some purchases made on behalf of the member libraries (Bookpage and Hoopla), an excel workshop hosted, NYLA convention expenses paid and a listening technology grant to several member libraries totaling \$7,000. December’s Purchase Journal was quiet, but there was

one big item: a \$25k bullet aid check issued to SNLK by NYS assembly member Jake Ashby for flood relief.

**MOTION:** The Finance Committee moved to adopt the November and December Treasurer's Reports and Purchase Journals. S. Wyner seconded. Unanimous.

Administration Committee

M. Savage was elected the committee chair! The committee reviewed and discussed the proposed UHLS Telecommuting Policy and are making a motion for approval. Y. Terplak asked if there are any positions on staff that would be exempt for applying – no.

**MOTION:** The Administration Committee moved to approve the proposed UHLS Telecommuting Policy. Y. Terplak seconded. Unanimous.

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

UHLS Board Racial Equity Training: Long range training for boards and staff to work on racial equity in their library is now available. A training menu was presented to the board, developed in collaboration with our outside consultant, and A. Booth is asking the UHLS Board to lead by example and commit to undertake this training – we will decide as a group which option to complete. A lengthy discussion was held and a number of questions were raised – T. Burke will get more information and will follow up with the Board at the February meeting.

**MOTION:** E. Greenstein moved to commit the Board to completing a Racial Equity Training module (specific session decision to be made at a later date). S. Wyner seconded. Unanimous.

**VI. TRUSTEE REPORTS**

RCSC (A. Booth): The local elementary school closed their library and now the children are using the RCSC library and enjoying themselves. Y. Terplak asked why it was closed – they cut the service. A. Repicky asked what happened to the collection – A. Booth believes it is still at the school.

VAFL (J. Marino): J. Marino is on the book selection committee for VAFL, she's curious if she can get a report of all of the books patrons are asking for that VAFL doesn't have – yes, T. Burke will talk to Joe and will be in touch. They'd like to be intentional with their purchases.

**MOTION:** J. Marino moved to adjourn. M. Savage seconded. Unanimous.

Meeting adjourned at 5:36 PM.

02/01/22 J. Favreau