



OFFICERS:
President: Antonio Booth
Vice-President: Susan Keitel
Treasurer: Fred Wobrock, Jr.
Secretary: Sarah Goff

**Board of Trustees
March 10, 2021**

PRESENT: Michael Poost; Fred Wobrock, Jr.; Evelyn Greenstein; Tara Ricard; Yvette Terplak; Lisa Scoons; Herb Hennings; Jackie Marino; Sarah Goff; Jill Dugas Hughes; Scott Wyner; S. Keitel

Excused: Antonio Booth

Absent: Arlene Way

UHLS Staff: Tim Burke; Jona Favreau

4:33 PM – Virtual meeting called to order by S. Keitel, Vice-President who reported that Antonio Booth was unable to attend the meeting and asked her to lead the meeting.

I. MINUTES

MOTION: Y. Terplak moved to approve the February 10, 2021 Minutes. M. Poost seconded. Unanimous.

II. DIRECTOR’S REPORT (full report attached)

T. Burke highlighted the following in his written report:

- 2020 Budget Update: We’ve been told we’ll be receiving the full 20% that was withheld from last year – great news! Advocacy Day was smooth and we had a very positive response from all of the legislators we met with.
- PPP Loan: Funds were received within a week of submitting our application.
- Vaccine Eligibility: As of March 17, all library workers are now eligible to receive their vaccination. S. Keitel asked if this information had been shared with directors – yes, an email was forwarded from NYLA yesterday. Y. Terplak asked if proof would be required – probably, a paystub or an employment letter from member library will suffice.

III. COMMITTEE REPORTS

Finance Committee

F. Wobrock reported that the Finance Committee reviewed two months of financial reports and noted that the PPP Loan had been received and was reflected on the Treasurer’s Report. Looking at the Purchase Journals, the 4th quarter eCommerce payments were sent to member libraries and he’d like to point out that Colonie has officially begun offering this service to its patrons. 2020 Central Library Aid was also distributed to Albany Public Library. These funds were received back in 2020 when J. Favreau was out on her maternity leave and she noticed that they weren’t distributed then, so we distributed them now.

MOTION: The Finance Committee moved to adopt the January and

February Treasurer's Reports and Purchase Journals. S. Wyner seconded. Unanimous.

IV. OLD BUSINESS

V. NEW BUSINESS

T. Burke explained that A. Booth had nominated E. Greenstein to chair the Nominating Committee. Both he and E. Greenstein have been in communication with the six candidates whose terms are ending this June via email. Three of those terms were extended last year by one year due to the pandemic. In order to maintain term expiration rotation, T. Burke is recommending that those three trustee terms only be 4 years instead of 5 years for the next full term. T. Burke noted that the bylaws have been reviewed by S. Wyner and it is our understanding that the current language gives the Board the authority to make this adjustment.

MOTION: M. Poost moved to replace those three trustee terms to be 4 years instead of the chartered 5 years in order to keep term rotation schedules. S. Keitel seconded. Unanimous.

VI. TRUSTEE REPORTS

- ALTM (Y. Terplak): Asked if items are still being required to be quarantined? Yes – right now set at 48 hours but there will be a recommendation soon to reduce this time to 24 hours. Stay tuned.
- GUIL (H. Hennings): Construction is months ahead of schedule! Board is now working to fill 4 vacancies.
- VAFL (J. Marino): The Assistant Manager announced her leave and within days, the library had a replacement hired.
- WSTR (S. Keitel): Happy to report the library has a new manager, who has been a long time employee of the library. NYT recently ran an article defending the importance of picture books – well worth the read.
- EGRN (J. Dugas Hughes): Library is now allowing 20 people in for 30 minute increments. The drive-thru is still handling all of the holds. They will soon be adding in use of the copier, fax and computers.
- ALTM (Y. Terplak): Proud of the opportunities that many of our member library directors are giving community members – fostering growth.
- BETH (L. Scoons): Board voted to allow limited in-person browsing
- TROY (E. Greenstein): No longer requiring appointments for browsing and also increased total number of hours open at both locations.

MOTION: Y. Terplak moved to adjourn. E. Greenstein seconded. Unanimous.

Meeting adjourned at 5:26 PM.

04/09/21 J. Favreau

