



OFFICERS:
President: Antonio Booth
Vice-President: Susan Keitel
Treasurer: Fred Wobrock, Jr.
Secretary: Sarah Goff

**Board of Trustees
February 10, 2021**

PRESENT: Antonio Booth; Michael Poost; Fred Wobrock, Jr.; Evelyn Greenstein; Tara Ricard; Yvette Terplak; Lisa Scoons; Herb Hennings; Jackie Marino; Sarah Goff; Jill Dugas Hughes; Scott Wyner

Absent: Arlene Way

UHLS Staff: Tim Burke; Jona Favreau

4:35 PM – Virtual meeting called to order by A. Booth, President.

I. MINUTES

MOTION: M. Poost moved to approve the January 13, 2021 Minutes.
E. Greenstein seconded. Unanimous.

II. DIRECTOR’S REPORT (full report attached)

T. Burke highlighted the following in his written report:

- PPP Loan Application: J. Favreau has completed the PPP loan application with NBT Bank. We’re anticipating the funds to hit our bank account within a couple of weeks.
- UHLS Annual Celebration: Save the date! The UHLS Annual Celebration will be held on Wednesday, June 9. It will be virtual and we will still present the awards; we’re looking for a featured speaker. T. Burke noted that we will need to also hold elections. S. Wyner reviewed our by-laws and we don’t have to make any revisions.
- CDLC Lease: Is expiring this year on October 31. It was originally a 30 year lease and they aren’t looking to renew but are looking for temporary space, which we are open to providing to them. J. Favreau built some money into this year’s budget to cover realtor fees to help fill the space.

III. COMMITTEE REPORTS

Finance Committee

F. Wobrock reported that there were no financials to review this month – we’ll double up in March.

IV. OLD BUSINESS

V. NEW BUSINESS

A new revised proposed 2021 UHLS budget was emailed to the group for review. We are now expecting only a 7.5% cut, a much better situation than the previous 20% cut that was rumored. T. Burke noted that within this proposed budget, delivery will be fully restored, all staff salaries

will return to the 2020 rates with retroactive pay, and the majority of all programming lines will be fully restored – or close to being fully restored. S. Keitel noted that as a small library representative, she is very happy to hear delivery will be restored.

MOTION: The Finance Committee has reviewed the proposed budget and F. Wobrock would like to make the motion to accept the revised proposed UHLS 2021 budget. M. Poost seconded. Unanimous.

The Berlin Free Town Library does not have a completed long range plan and because they do not meet this minimum standard, they have applied for a variance. T. Burke has been working with their board to complete this process, however the variance must be completed and accepted by the UHLS Board and given to DLD. J. Dugas Hughes noted some concerns she had about granting this variance because the library has not been very engaged in system activities for a long time. This prompted a lively conversation with T. Burke reminding the group that the library does fully participate in resource sharing and he hopes that this opportunity to work with them on the planning process will create opportunities for him to encourage more participation in UHLS activities.

MOTION: A. Booth moved to accept the variance submitted by the Berlin Free Town Library. S. Wyner seconded. Unanimous.

VI. TRUSTEE REPORTS

WTSR (S. Keitel): Long Range Planning is on the horizon for WSTR – do you recommend a review every 5 years? T. Burke suggested every 3 years.

MOTION: T. Ricard moved to adjourn. A. Booth seconded. Unanimous.

Meeting adjourned at 5:42 PM.

03/04/21 J. Favreau