



OFFICERS:
President: Antonio Booth
Vice-President: Susan Keitel
Treasurer: Fred Wobrock, Jr.
Secretary: Sarah Goff

**Board of Trustees
January 13, 2021**

PRESENT: Antonio Booth; Michael Poost; Fred Wobrock, Jr.; Evelyn Greenstein; Tara Ricard; Yvette Terplak; Lisa Scoons; Herb Hennings; Jackie Marino; Arlene Way; Sarah Goff; Jill Dugas Hughes; Scott Wyner
Excused: Susan Keitel
UHLS Staff: Tim Burke; Jona Favreau; Mary Fellows

4:31 PM – Virtual meeting called to order by A. Booth, President.

I. MINUTES

MOTION: M. Poost moved to approve the November 11, 2020 Minutes. Y. Terplak seconded. Unanimous.

II. DIRECTOR’S REPORT (full report attached)

T. Burke highlighted the following in his written report:

- UHLS 2020 Budget Update: There are no last minute changes from NYS for 2020, so with the end of the fiscal year with 20% holdback became a funding cut, as anticipated. J. Favreau is working on a reconciled budget document for the February meeting.
- UHLS 2021 Budget: The only cut we have not put into effect yet is the changes to the delivery system. T. Burke has a second meeting set up with Arnoff to discuss a proposed service plan. Once this new schedule is established, T. Burke will notify the member libraries with a least a week’s notice to prepare for staffing requirements. A. Way asked if we’ve pursued corporate sponsors. T. Burke explained that we haven’t, only because it feels like we would be competing with the member libraries.

III. REPORT ON ANTI-RACISM TASK FORCE

M. Fellows presented to the Board an update from the Anti-Racism Task Force, in which she is co-chairing. Following the presentation, A. Booth suggested she reach out to NCCU for further resources. J. Marino asked how a library board could start getting involved prior to the training being announced. M Fellows suggested board members encourage their director to get involved and keep an eye on the resources the task force puts forward on their webpage. L. Scoons asked if this presentation could be emailed, since she was on the phone – yes.

IV. COMMITTEE REPORTS

Finance Committee

F. Wobrock reported that the group can discuss November’s financials in detail if anyone has any questions, but he wanted to focus on December, as that was the final month of the fiscal

year. Taking a look at the Treasurer's Report, UHLS is in the negative but it is relative compared to last year, even with a large financial cut from NYS. Looking at the Purchase Journal, F. Wobrock pointed out that there were no miscellaneous expenses other than the LLSA payments that were distributed to the member libraries.

MOTION: The Finance Committee moved to adopt the November and December Treasurer's Reports and Purchase Journals. M. Poost seconded. Unanimous.

Services Committees: The Committee members discussed via email the Central Library budget and the funds that were unexpectedly saved by the OverDrive magazines feature. S. Goff reported that their recommendation is to split the ten thousand dollars - \$5,000 to go to the Albany Public Library to cover their Librarian I staff position, and \$5,000 toward eContent.

MOTION: The Services Committee moved to adopt the amended 2021 Central Library budget, redistributing the funds as mentioned above. A. Booth seconded. Passed.

V. OLD BUSINESS

J. Favreau distributed the 2021 UHLS Holiday Schedule via email with the board packet. The schedule this year reflects a change that was made last year – Juneteenth replaces a floating Presidential birthday in February.

VI. NEW BUSINESS

J. Favreau distributed the 2021 Board Meeting Schedule via email with the board packet. At this point, it is unknown as to whether or not we'll be hosting an Annual Meeting in June. T. Ricard suggested maybe pushing it to the fall? A. Booth noted that he'd love to have UHLS continue this tradition, even if it's online.

VII. TRUSTEE REPORTS

ALTM (Y. Terplak): With all of the news in the local paper surrounding the GPL, she was very happy to see the amount of support the community gave. So many people stood up for the staff! H. Hennings commented that this was his update.

MOTION: Y. Terplak moved to adjourn. A. Booth seconded. Unanimous.

Meeting adjourned at 5:42 PM.

02/02/21 J. Favreau