



OFFICERS:
President: Antonio Booth
Vice-President: Susan Keitel
Treasurer: Fred Wobrock, Jr.
Secretary: Sarah Goff

Board of Trustees October 14, 2020

PRESENT: Antonio Booth; Susan Keitel; Michael Poost; Sarah Goff, Fred Wobrock, Jr.; Evelyn Greenstein; Matthew Finn; Tara Ricard; Yvette Terplak; Jill Dugas Hughes; Lisa Scoons; Herb Hennings; Jackie Marino
UHLS Staff: Tim Burke; Natalie Hurteau, Jona Favreau, Joe Sherry
Absent: Arlene Way
Guest: Michael Zovistoski

4:32 PM – Virtual meeting called to order by A. Booth, President

I. FINANCIAL REVIEW

T. Burke introduced Michael Zovistoski to go over the Upper Hudson Library System Financial Review. M. Zovistoski guided the UHLS board through the Financial Review.

MOTION: T. Ricard moved to approve the 2019 UHLS Financial Review. M. Poost seconded. Passed.

II. DIRECTOR'S REPORT (full report attached)

T. Burke highlighted the following in his written report:

- Status of 2020 and 2021 Budgets – UHLS has received 80% of the NYS basic aid; the state is still withholding 20%. In response to the 20% withholding, UHLS has continued disciplined spending. T. Burke proposed the 2021 UHLAN fee with a 2% increase. Members present at the Directors Association meeting expressed that they wanted to support UHLS during this difficult time and were interested in seeing what a 5% a 10% increase would look like. T. Burke created the chart based on those updates and submitted it to the DA for review.
- Federal Cares Act – UHLS will be receiving approximately \$45,000 in funding from the Cares Act. (The amount to be distributed is based on population of service.) The funds will go towards any COVID-19 expenses. There has been no further action regarding PPP.
- Construction Grants – 9 applications for the 2020 NYS Construction aid were submitted to DLD. The 90% funds for the 2019 applications will be disbursed by the end of October or late November, according to DLD.
- Update on Member Libraries - T. Burke talked about the various stages of reopening that the member libraries are in and explained that they are working on various steps, including the Public Health Plan to be prepared for the potential second wave of the

virus.

- ARLS (Antiracism Library System Taskforce) – T. Burke noted that ARLS has been meeting regularly and M. Fellows will be sending in a monthly report going forward, along with the other department reports.
- Minimum Standards: The updated minimum standards will go into effect on 1/1/2021, but member libraries won't have to report on them until 02/2022.
- Annual Awards: Did not meet but the UHLS Annual Awards will be held virtually on Thursday, October 15 at 6:30 pm. T. Burke reported that each program award winner was asked to provide a short presentation on the winning programs and that the virtual event will be recorded and shared out at a later date

III. COMMITTEE REPORTS

Finance Committee

F. Wobrock reported that he sent out the expense reports for September via email to the board members. There was nothing special of note to report about September besides the financial review.

MOTION: The Finance Committee moved to adopt the September's Treasurer's Report and Purchase Journal. M. Poost seconded. Unanimous.

IV. OLD BUSINESS

- 2021 Budget: T. Burke presented the proposed 2021 budget, which reflects the 22.2 potential budget cut. The proposed budget included a staff salary reduction of 8.7%, elimination of legacy longevity payments, elimination of retiree health care and a \$100,000 cut to Delivery services. The board discussed in great detail the proposed 2021 budget and ultimately decided to do more research on the costs of health care, potential of early incentives, ILL and other variables. T. Burke will work with J. Favreau to meet with the health care provided and reach out to retirees regarding potential health care cuts, and possibly work with a lawyer to discuss early retirement incentives.

V. NEW BUSINESS

VI. TRUSTEE REPORTS

MOTION: Y. Terplak moved to adjourn, multiple board members seconded. Unanimous.

Meeting adjourned at 6:11PM.

10/19/20 N. Hurteau