



OFFICERS:
President: Antonio Booth
Vice-President: Susan Keitel
Treasurer: Fred Wobrock, Jr.
Secretary: Sarah Goff

**Board of Trustees
July 8, 2020**

PRESENT: Michael Poost; Fred Wobrock, Jr.; Evelyn Greenstein; Tara Ricard; Yvette Terplak; Lisa Scoons; Herb Hennings; Jackie Marino; Sarah Goff; Matthew Finn; Antonio Booth
Excused: S. Keitel; S. Wyner
Absent: J. Dugas Hughes
UHLS Staff: Tim Burke; Jona Favreau

4:34 PM – Virtual meeting called to order by A. Booth, President.

I. MINUTES

MOTION: M. Poost moved to approve the June 10, 2020 Minutes. F. Wobrock seconded. Unanimous.

II. DIRECTOR’S REPORT (full report attached)

T. Burke highlighted the following in his written report:

- Delivery Update: The delivery service is almost completely back on a normal schedule to our libraries. The 3 day quarantine process is working out well and based on early feedback from the libraries, is not only accepted by the public, but very much appreciated!
- NYS Budget Update: We have heard no new news on additional cuts in NYS funding for libraries. June 30 was the second of the Governor’s “reach back windows” where he can adjust the numbers in the enacted budget.
- NYS Construction Aid: Process is a little delayed this year but the Services Committee has met to work on the 90%/10% criteria. J. Marino asked when the funds will come and is it guaranteed – yes! The funds are bonded.

III. COMMITTEE REPORTS

Finance Committee

F. Wobrock noted that a CDARS matured last month, as seen on the Treasurer’s Report. The Purchase Journal reflects a 2 payroll month, \$4,700 order was placed for gloves, stipends for early literacy materials were paid out to member libraries, and \$98,960 was paid to TBS for the HVAC upgrade that was done to fix the refrigeration leak. T. Ricard asked the cost per box of masks - \$38.29.

MOTION: The Finance Committee moved to adopt the June Treasurer’s Report and Purchase Journal. M. Poost seconded. Unanimous.

F. Wobrock also informed the Board that J. Favreau will be looking into the PPP Loan process. A. Booth strongly suggested that we apply, he doesn't want to see any cuts at UHLS.

Administration Committee

H. Hennings reported that the committee discussed the idea of adopting Juneteenth as a holiday for the UHLS staff – all were in favor. In order to keep the number of paid holidays the same, the committee is recommending to remove Lincoln's Birthday from the list of floating holidays.

MOTION: The Administration Committee moved to adopt Juneteenth as a paid holiday for the UHLS staff and remove Lincoln's Birthday from the list of floating holidays. M. Finn seconded. Unanimous.

Services Committee

S. Goff presented the services committee recommendation for the criteria for the 90%/10% construction grant awards.

MOTION: The Services Committee moved to adopt the presented 90%/10% criteria. A. Booth seconded. Unanimous.

IV. OLD BUSINESS

V. NEW BUSINESS

The trustees agreed to adopt the proposed UHLS Statement Condemning Racism and Pledge to Help Make a Difference statement.

The trustees noted that there wasn't anything pressing to be discussed in August and agreed to cancel the meeting. T. Burke noted that J. Favreau will be training the UHLS staff over the next two weeks for her upcoming maternity leave. T. Burke will be handling all board communication and N. Hurteau will be completing the minutes. He will keep the board up to date with any changes to the Safe Reopening Plan.

VI. TRUSTEE REPORTS

ALTM (Y. Terplak): FYI one cannot use regular disinfectant on the plexiglass shields
TROY (E. Greenstein): The Troy board is meeting every two weeks to re-evaluate their Safe Reopening Plan, what is everyone else doing? M. Poost noted that the EGRN board is meeting every Saturday morning. They have a committee established and they have the authorization to make changes.
EGRN (M. Poost): Is there a tax district election update? Their vote on June 9th was defeated, they can do another revote after July 9 (more guidance to come)

MOTION: S. Wyner moved to adjourn. T. Ricard seconded. Unanimous.

Meeting adjourned at 5:28 PM.

07/08/21 J. Favreau