



OFFICERS:
President: Tara Ricard
Vice-President: Antonio Booth
Treasurer: Fred Wobrock, Jr.
Secretary: Sarah Goff

Board of Trustees
April 11, 2018

PRESENT: Antonio Booth; Matthew Finn; Jill Dugas Hughes; Evelyn Greenstein; Herb Hennings; Janey Ivory; Susan Keitel; Tara Ricard; Lisa Scoons; Yvette Terplak; Fred Wobrock, Jr.
UHLS Staff: Tim Burke, Jona Favreau
Excused: Sarah Goff; Michael Poost

4:36 PM – Meeting called to order by T. Ricard, President.

I. MINUTES

MOTION: A. Booth moved to accept the March Minutes. E. Greenstein seconded. Unanimous.

II. DIRECTOR'S REPORT (full report attached)

T. Burke highlighted the following in his written report:

- Advocacy Success! Our hard work advocating to our electeds definitely paid off. On the operating side, we earned a \$5 million increase in Library Aid and on the library infrastructure side we earned a \$20 million increase to the Public Library construction grant fund. Please make sure to send a thank you letter to your library's Assembly Member and Senator. E. Greenstein asked if half of the \$20 million in construction grant funds was being distributed to NYC – no, that requirement was eliminated when the fund amount was reduced.
- Library of the Congress – This program is offered through U.S. Congressman Paul Tonko's office which provides libraries and schools with a selection of new surplus books from the Library of Congress in a variety of genres and a variety of audiences to augment their collections. RVLL recently took advantage of this program and was visited by the Congressman and his staff, who delivered about 30 books. Even though not all will find their way into the RVLL collection... IT'S NOT ABOUT THE BOOKS! This was a great advocacy and PR activity, with local media coverage.
- Annual Narrative Report – In an effort to reimagine the System's annual report (the one that is distributed at the annual celebration), we are asking member libraries to submit their 2017 library information to us in a different format. Without giving too much away, both J. Favreau and T. Burke are looking forward to seeing these new submissions and how they come together.
- Capital Pride Parade – UHLS has registered using Outreach funds for all member libraries to participate in the Capital Pride parade on Sunday June 10th. Deanna DiCarlo is working with staff from APLM and GUIL, please contact her if you'd like to get involved.

- UHLS Annual Awards – Next month both the Services and Administration Committees will be meeting to review and select winners for the Annual UHLS awards. Nominations will be emailed ahead of time; the official due date is Wednesday April 25th.
- PLA Conference 2018 – The conference is always a great gathering of public library people and ideas from all across the country. One interesting program discussed the 2020 US Census and the role public libraries may have. The census will be primarily completed online, however a concern is that not everyone has access to the internet.

III. COMMITTEE REPORTS

Finance Committee

F. Wobrock, Jr. noted that the Finance Committee reviewed the March 2018 Treasurer's report that had been sent to the Trustees prior to this meeting. F. Wobrock Jr. compared last month to March 2017 and noted that UHLS has collected almost double the income. This is most likely due to the timeliness of payments for the ERO fund and the UHLAN fees; in March we began posting payments for second quarter income. Operating account was replenished at the beginning of April by funds from the money market account.

The Committee also reviewed the March Purchase Journal which had also been sent out to the Board members prior to the meeting. F. Wobrock Jr. reported that among the regularly scheduled purchases were payments for new (used) furniture for the green conference room, 75 new bins for the delivery system (which were a shared purchase with MVLS), and short-term disability and PFL insurance. March was also a 4 week payroll month. The Finance Committee recommends the approval of the March Treasurer's Report and the Purchase Journal and Payroll totaling \$115,720.07.

MOTION: The Finance Committee moved to adopt the March Treasurer's Report and Purchase Journal. Y. Terplak seconded. Unanimous.

Administration Committee: No meeting

Services Committee: No meeting

IV. OLD BUSINESS

Construction Grants

After further discussion at last week's DA meeting, the Services Committee will be working on suggested revisions to the construction grant award criteria. As the DA representative, J. Dugas Hughes has stepped up with Natalie Hurteau, DA representative on the Services Committee, to communicate with the DA and gather their feedback. T. Burke reported that the Services Committee is scheduled to meet next Wednesday, April 18th to suggest revisions to the process. A draft document will be presented to the full Board at the May meeting for a vote of approval. T. Burke noted that this process needs to be completed in May because the portal opens June 1 for applications.

V. NEW BUSINESS

UHLS Board Term Status Update

T. Burke reported that there are three terms of office expiring in June 2018. A UHLS Nominating Committee for Trustees will be established by the UHLS Board (see attached handout). T. Burke is happy to report that the TROY Board of Trustees met last night and have confirmed E. Greenstein as the TROY designated seat representative.

VI. TRUSTEE REPORTS

- A. Booth (RCSC): The new office space is almost finished! Now the fun part: picking out furniture. There was a meeting last night to discuss the “itty bitty library” (space in the library for children ages 3-5 years old)
- S. Keitel (WSTR): There’s going to be a party Friday, May 18th for a dedication of the community room! Everyone is invited to check out the new space. WSTR is now working on a meeting room policy.
- F. Wobrock, Jr. (BRUN): Update on the shared director position with GRAF: Natalie Hurteau is enjoying her new shared role and both board presidents are enjoying it as well.
- H. Hennings (GUIL): GUIL Library Foundation has officially started planning their annual gala (hosted in the fall)
- J. Ivory (STEP): There were over 200 kids at the Easter egg hunt!
- J. Dugas Hughes (EGRN): Friends of the Library are having their annual book sale starting Thursday, April 19th at 5PM (thru Sunday) – a very successful event, have earned over \$15k in the past! Expect a long line Thursday night!
- Y. Terplak (ALTM): On May 5th, the village of ALTM will host their garage sale and the library will be hosting their annual book sale. Walkable event, stop in!
- E. Greenstein (TROY): Tomorrow, April 12th TROY is hosting a trivia fundraiser at Rev. Hall, should be a lot of fun! The Friends of the Library are hosting a meet and greet 3-5 Sunday, April 15 at the main branch.

Next meeting is Wednesday, May 9, 2018.

MOTION: S. Keitel moved to adjourn. J. Dugas Hughes seconded. Unanimous.

Meeting adjourned at 5:31 PM.

04/13/18 J. Favreau