



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Board of Trustees

July 10, 2013

PRESENT: Evelyn Butrico, Daniel Curtis, Phil Erlich, Brian Hartson, LouAnne Lundgren, Mary Muller, Tara Ricard, Mary Alice Molgard, Natalie Schipano

EXCUSED: Janet Ivory, Jeremy Martelle, Marie Stasiak

ABSENT: Rosemary Armao, Antonio Booth

UHLS Staff: Tim Burke, Heidi Fuge

4:30 PM – Meeting called to order by M. Muller.

I. NOMINATING COMMITTEE FOR BOARD OFFICERS

Report by T. Ricard, Chair. The Committee presented the following slate of officers and thanked all of those who were willing to serve:

President:	Mary Muller
Vice-President:	Phil Erlich
Treasurer:	MaryAlice Molgard
Secretary:	Natalie Schipano

MOTION: L. Lundgren moved to accept the slate as presented. D. Curtis seconded. Unanimous.

MOTION: P. Erlich moved, as per the UHLS By-Laws to allow M. Molgard to serve another term as Treasurer. T. Ricard seconded. Unanimous.

II. MINUTES

MOTION: E. Butrico moved to accept the Minutes of the May 8, 2013 Board meeting as presented. N. Schipano seconded. Unanimous.

III. EXECUTIVE DIRECTOR'S REPORT

T. Burke noted that the September Board meeting will be held at the Bethlehem Public Library. Board members will be reminded about this when the materials are emailed for the meeting at the end of August.

He pointed out the new nameplates for the Board members with the Mission Statement on the back. He reminded them that although the name of their library is on the front, most of them represent several libraries and therefore have an expanded "global" responsibility.

He highlighted the following items in his written report:

- **NYS AID** has not yet been received. DLD has not given any explanation for the delay.
- **NYS Construction funds** have not been released yet
- **Bullet Aid** was available through some of the Republican Senators and \$1600 will be granted to each Rensselaer County Library.

- **NYS Construction Grant:** there have been some changes and modifications in the allowable projects. Some projects that were previously considered to be routine maintenance have now been designated as being fundable - i.e. carpeting projects or the purchase of a generator. September 6th is the deadline for submitting the grant applications to UHLS for review. There are several large projects that are under consideration by the libraries.
- **Digital Bookmobile:** East Greenbush and Colonie will be hosting the OverDrive Digital Bookmobile this year. E. Butrico explained how it worked in 2012 and noted that it was primarily hands-on support for patrons with their e-devices. It was very popular last year and was good pr for the libraries. UHLS will ask the other Rensselaer and Albany County libraries to help staff the visit in their County. He noted that UHLS is among the top 1/3 of the library systems in the nation for ebook collection size and circulation.
- **Book donations:** T. Burke noted that he was misquoted in a recent Times-Union article regarding book donations and local libraries. The reporter misunderstood his explanation and the article was misleading when it suggested that local libraries no longer accept book donations.

IV. TREASURER'S REPORTS

M. Molgard reviewed the Reports for the months ending May 31st and June 30th. She noted that UHLS is still waiting for the State funds and that the financial situation is normal for this time of year.

MOTION: L. Lundgren moved to accept the May and June Treasurer's Reports. P. Erlich seconded. Unanimous.

V. COMMITTEE REPORTS

Finance Committee

Report by M. Molgard, Chair. She noted that the Committee reviewed and approved the May 2013 Purchase Journal and Payroll totaling \$110,784.91 and the June 2013 Purchase Journal and Payroll totaling \$115,026.07.

The 2013 Amended Budget was also reviewed by the Committee and had been sent to all of the Board members prior to the July meeting. M. Molgard noted that the Amended Budget gave the Board a better picture of the financial situation and showed where there were any changes in expenditures. She noted that there were only a few changes in the budget: the inclusion of \$9,000 for the purchase of a new photocopier (approved by the Board in February); an increase in the health insurance due to a staff change from a single policy to a family policy; and an increase in the cost for the SirsiDynix software maintenance charges (still under discussion).

MOTION: P. Erlich moved to accept the 2013 Amended Budget as presented. E. Butrico seconded. Unanimous.

Administration Committee

No meeting - no report

Services Committee

No meeting - no report

Automated Services Committee

No meeting - no report

VI. TRUSTEE REPORTS

- D. Curtis: At the July meeting of the APL Board, he was re-appointed as the APL representative on the UHLS Board.
- T. Ricard: The Cohoes Library will be holding its 2nd annual Friends Reception at the Library. This is an opportunity for the Board and the members of the Friends Group to get together.
- T. Burke recommended that there should be a written understanding between Boards and Friends Groups in order to clearly spell out the Friends' role in supporting the Library.
- P. Erlich: At the Rensselaer Library, the Board, staff and Friends Group have a get-together dinner or potluck.
- E. Butrico: The East Greenbush Library will be getting a proclamation from Assemblyman Steve McLaughlin honoring their Library Program of the Year Award from UHLS.
- M. Molgard: The Berne Library will again be participating in the townwide celebration on August 21st. A portion of the proceeds will be donated to the library.
- M. Muller: August 9th is the Troy Library Night at the Valley Cats game at the Joe Stadium. T. Burke suggested that it might be worth considering a Library Night at the Joe in order to publicize all of the libraries in Albany and Rensselaer Counties.

VII. OTHER BUSINESS

There will not be any August Board or Committee meetings.

P. Erlich noted the passing of Mel Wolfgang, a former UHLS Trustee (representative from APL) and a UHLS Board President.

The Annual Meeting (held at the Crooked Lake House) was discussed. T. Ricard noted that this was the first Annual Dinner she has attended and she thought that it went well. P. Erlich noted that the food was good but the service was very slow and they seemed to be short-staffed. He liked the fact that coffee was available during the Cocktail Hour prior to the dinner.

MOTION: E. Butrico moved to adjourn. P. Erlich seconded.
Unanimous. Meeting adjourned at 5:17 PM.

**Next Board Meeting - September 11th
AT THE BETHLEHEM PUBLIC LIBRARY**

Heidi A. Fuge
7/12/13