



UPPER HUDSON LIBRARY SYSTEM

Together. For Better Libraries.

Board of Trustees January 9, 2013

PRESENT: Evelyn Butrico, Phil Erlich, Janet Ivory, LouAnne Lundgren, Jeremy Martelle, Mary Muller, Mary Alice Molgard, Tara Ricard, Natalie Schipano

EXCUSED: Rosemary Armao, Judy Brown, Brian Hartson

ABSENT: Daniel Curtis, James Reilly

UHLS Staff: Tim Burke, Heidi Fuge

4:40 PM – Meeting called to order by M. Muller.

I. TRUSTEE RESIGNATION/NEW TRUSTEE

M. Muller noted that Ron Ginsburg submitted his resignation from the UHLS Board of Trustees. His term on the ALTM library board expired and he did not wish to continue on the UHLS Board.

MOTION: P. Erlich moved to accept R. Ginsburg's resignation with regret. M. Molgard seconded. Unanimous.

M. Muller appointed Natalie Schipano (from Altamont) to complete R. Ginsburg's term which will expire in 2014. She will be added to the ballot at the June Annual meeting. M. Muller administered the Oath of Office to N. Schipano, welcomed her to the UHLS Board of Trustees and appointed her to the Finance Committee.

II. MINUTES

T. Burke noted a correction to the November 14th Minutes. He is the past President of the NYLA LAMS section and at the NYLA Conference in November, was elected President of PULISDO (Public Library System Directors Organization).

MOTION: E. Butrico moved to accept the November 14th Minutes as amended. P. Erlich seconded. Unanimous.

III. EXECUTIVE DIRECTOR'S REPORT

T. Burke added the following to his written report:

- UHLS PLAN OF SERVICE: we have received many positive comments from the Division of Library Development (DLD) regarding the UHLS Plan of Service.
- ADVOCACY: T. Burke sent letters to the State Senators and Assemblymen who represent the UHLS member libraries, congratulating them on either re-election or their new election and reminding them what libraries are within their Districts. He noted that it is difficult to gauge the impact that these types of advocacy efforts have but it is important to make the effort. Tuesday, March 5th is the Advocacy date for 2013. More information will be forthcoming.
- The solar installation is now up and running. T. Burke and H. Fuge will meet with representatives from New York Light Energy to see what libraries might also benefit from a Power Purchase Agreement such as UHLS now has.

- E-CONTENT WORKSHOP: Jo-Ann Benedetti is organizing a workshop in February with some nationally-known speakers.
- GRANT APPLICATIONS: T. Burke presented the grant applications for an Adult Literacy Grant, and a Family Literacy Grant. The Adult grant request is for \$9,000 a year for three years and the Family grant request is for \$14,000 a year for three years.

MOTION: L. Lundgren moved to authorize the President to sign the Adult Literacy and Family Literacy Grant applications. P. Erlich seconded. Unanimous.

IV. TREASURER'S REPORT

The November and December reports were presented by M. Molgard, Treasurer. She noted that UHLS is in normal financial situation. She noted that both the Building and Unemployment Restricted accounts were zeroed-out in order to pay for the UHLS share of the new roof project. The Retirement account was used to cover the December 2012 NYS Retirement payment.

MOTION: E. Butrico moved approval of the November and December 2012 Treasurer's Reports. L. Lundgren seconded. Unanimous.

V. COMMITTEE REPORTS

Finance Committee

Report by M. Molgard, Chair. The Committee reviewed and approved the November Purchase Journal and Payroll totaling \$405,215.79 and the December Purchase Journal and Payroll totaling \$104,882.66.

The Committee recommends that the Board authorize the remaining balance of the Riverway Storytelling Festival funds can be used to support UHLS programs and services.

MOTION: P. Erlich moved to accept the Committee's recommendation regarding the use of the remaining Riverway funds. J. Ivory seconded. Unanimous.

The Committee recommends that the restricted Building account should be re-established with the \$7,900 not needed for the roof project.

MOTION: E. Butrico moved to accept the Committee's recommendation and re-establish the Building account with a beginning balance of \$7,900. L. Lundgren seconded. Unanimous.

NEXT Finance Committee meeting: Wednesday, February 13, 2013 at 4:00 PM

Administration Committee

No meeting. No report.

Services Committee

No meeting. No report

Automated Services Committee

Report by T. Burke, Chair. He noted that he was absent from the December meeting due to other professional obligations but the main topic of discussion continues to be the pros and cons of various integrated library automation systems and an ongoing discussion of standardizing certain practices and policies.

VI. TRUSTEE REPORTS

- N. Schipano: Altamont will be holding their annual fundraising gala on February 23rd. This is a very popular event and always a sell-out.
- E. Butrico: E. Greenbush, Castleton and Nassau are collaborating on a grant application to SEFCU to provide joint training in digital literacy for the public. This could include one-on-one training, group classes and possibly online tutorials. E. Greenbush is planning a "Maker Spaces" project. M. Muller suggested that she investigate collaborating with RPI. The E. Greenbush Board of Trustees appointed a Board Task Force to look at possibilities for new funding options with Schodack, a 414 option, or even to consider merging and/or consolidation with other libraries. E. Greenbush is cancelling their Teen Cafe. It was not working out as intended. The Youth Services Department is considering other ways to engage teens at the library.
- J. Ivory: Stephentown is still working on their Special Library District status. The vote is scheduled for March 15th. M. Muller will be meeting with the Stephentown Board to explain how the process works and provide hints from Troy's experience.
- L. Lundgren: Poestenkill held their 12th annual Holiday Lights Appeal. It was very successful and will provide about 1/3 of the operating budget for the library. Photos were posted on the Library's Facebook page. Poestenkill is planning on going for a 414 vote in November 2013.
- T. Burke: Nassau recently sent out an ad for the Library Director position. They had 65-70 applicants.

MOTION:

M. Molgard moved to adjourn. P. Erlich seconded. Unanimous. Meeting adjourned at 5:28 PM.

Heidi A. Fuge
1/10/13