



**Board of Trustees
September 14, 2011**

PRESENT: Erin Apostol, Yolanda Caldwell, William Colgan, Philip Erlich, Ronald Ginsburg, Brian Hartson, Janet Ivory, LouAnne Lundgren, Mary Alice Molgard, Mary Muller, Evelyn Butrico, James Reilly

EXCUSED: Anne Kuthy, Celeste Steinke

UHLS Staff: Tim Burke, Heidi Fuge

4:50 PM – Meeting called to order by M. Muller, President

I. MINUTES

MOTION: E. Apostol moved acceptance of the July 13, 2011 Minutes. P. Erlich seconded. AYES - 11
ABSTENTION - 1; Motion passed

III. UHLS STAFF REPORT

Report by T. Burke. He added the following to the written report sent to the Board:

- **ALTAMONT LIBRARY CLOSED:** Due to flooding and damage from the recent storm, the Library will be closed for two weeks to assess the situation. There is now concern about mold as a result of the flooding.

R. Ginsburg noted that the building owner (Key Bank) has refused to undertake any work to resolve the situation. One of the options being considered is to move the most heavily used collections to another temporary library location and put the rest in storage until the Train Station building is ready. The ALTM trustees are negotiating with a potential landlord for a temporary location.

IV. TREASURER'S REPORT

M. Molgard presented the July and August 2011 Treasurer's Reports. She noted that in July a large portion of the State funds were received including 100% of the Central Book Aid and Central Library Aid, and 90% of the LLSA.

MOTION: J. Ivory moved acceptance of the July and August 2011 Treasurer's Reports. L. Lundgren seconded. Unanimous.

VI. COMMITTEE REPORTS

Finance Committee

Report by M. Molgard, Chair. She noted that the Committee reviewed and approved the July Purchase Journal and Payroll totaling \$404,567.13 and the August Purchase Journal and Payroll totaling \$146,282.16.

She reported that the Committee discussed the UHLS Construction Grant application for a new roof. The UHLS share of the project costs are estimated to be \$97,350 although there is a strong possibility that they will be greater than the original estimate. UHLS would be able to cover half of the project costs by combining the Building and Unemployment reserve accounts and spending those accounts down.

The Committee reviewed the proposed 2012 Budget and recommended that it be submitted for Board review at the October 12th meeting. The Public Hearing on the budget has been set for 4:00 PM on Thursday, October 20th at UHLS.

Administration Committee

Report by J. Reilly, Chair. The Committee reviewed the Construction Grant application for a new roof. The warranty on the current roof expired several years ago. The Committee recommended that the Board approve submission of the UHLS Construction Grant application.

MOTION: J. Reilly moved that the Board approve submission of the UHLS Construction Grant application for a new roof. P. Erlich seconded. Unanimous.

J. Reilly reported that the Committee began discussing locations for the 2012 Annual Dinner. T. Burke and H. Fuge have been directed to investigate several sites and report back at subsequent Committee meetings.

Services Committee

Report by E. Apostol, Chair. The Committee reviewed the Community Arts fund grant application. The application is a request for \$5,000 to be used to help fund the storytellers for the 2012 Riverway Festival.

MOTION: J. Reilly moved that the Board approve submission of the Community Arts Fund grant for Riverway. J. Ivory seconded. Unanimous.

E. Apostol reported that the Committee agonized over the seven Construction Grant applications and ultimately decided that the Berne application should receive precedence and should be submitted for the full amount requested (\$142,793.). The Westerlo (\$12,342.) and Brunswick (\$6,666.) applications will also be submitted for the full amounts. The other applications will be submitted as follows:

Albany	\$100,650
Altamont	\$ 56,561
Troy	\$ 29,938
UHLS	\$ 92,440

E. Apostol noted that in the past, UHLS has often been offered additional funds that were not used by other Library Systems and if that happens again, those funds could be distributed to the projects that were underfunded. J. Reilly noted that when UHLS has received those additional funds, DLD has always determined how they would be allocated. T. Burke noted that he would communicate with DLD and let them know the Committee's preferred funding allocations.

MOTION: R. Ginsburg moved that the Board approve the decision of the Services Committee in the allocation of the UHLS Construction Grant funds. M. Molgard seconded. Unanimous.

Automated Services Committee

Report by T. Burke, Chair. He asked if there were any questions on the report that had been sent to the Board and included a draft of the new UHLAN Agreement.

E. Butrico noted that the ASC made some changes to the draft originally proposed by T. Burke. The main issue was to clarify the relationship between UHLS and the member libraries in the areas of automation responsibility and vendor contact.

The current UHLAN Agreement expires on December 31, 2011. Copies of the new Agreement have to be sent to the member libraries in a timely fashion so that all can be signed and returned before the end of the year.

MOTION: E. Apostol moved that the Board approve the new UHLAN Agreement as proposed, and directed that copies be forwarded to the member libraries' boards for signing. E. Butrico seconded. Unanimous.

VII. TRUSTEE REPORTS

- E. Butrico (E. Greenbush) The Library's budget vote with a 2.85% increase was passed by voters by a margin of 2 to 1.
- R. Ginsburg (Altamont) Key Bank, the owners of the building in which the Library is housed, have said that they will not do anything to correct the problems caused by the flooding. The Library's contract with the Bank allows them to give 30 day notice for vacating the building. The Trustees are currently looking for a temporary space until the Train Station is ready.
- L. Lundgren (Poestenkill) On Saturday, Sept. 17th, the Library will hold its annual Market Day from 9:00 - 1:00 PM. This has always been a very successful fund-raiser for the Library.

Y. Caldwell (Bethlehem) Geoffrey Kirkpatrick is the new Library Director. On October 15th, the library will hold an Antiques Appraisal benefit from 11:00-4:00. Tickets are \$5 per person per item with a max of 3 tickets per person.

J. Ivory (Stephentown) She displayed a book, Standing on the Corner of Lost and Found by Jan Marin Tramontano, a local author. The Library has a new Friends Group that is very active.

M. Muller (Troy) On September 27th, Troy's budget will be up for vote. The Library is seeking a 15% increase in their tax levy. The Trustees are optimistic about the outcome.

T. Burke reported that both East Greenbush and North Greenbush had successful budget votes that went above the tax cap. They were two of the first local government units to exceed the newly enacted 2% tax cap.

MOTION: J. Reilly moved to adjourn. P. Erlich seconded.
Unanimous. Meeting adjourned at 5:35 PM.

NEXT BOARD MEETING: Wednesday, October 12th at 4:30 PM

Heidi A. Fuge
9/15/11