



Board of Trustees

June 9, 2010

PRESENT: LouAnne Lundgren, Erin Apostol, William Colgan, Ronald Ginsburg, Brian Hartson, Mary Alice Molgard, Mary Muller, Nancy Pieri, James Reilly

ABSENT: (arrived after meeting adjourned): Charles Diamond, Anne Kuthy, Yolanda Caldwell

ABSENT: Lois Prenovost, Janet Ivory

UHLS Staff: Philip Ritter, Heidi Fuge

Meeting held in the Mohawk Room at the Albany Country Club

5:00 PM – Meeting called to order by L. Lundgren.

I. MINUTES

MOTION: N. Pieri moved to accept the Minutes of the May 12, 2010 meeting as presented. E. Apostol seconded. Unanimous.

II. STAFF REPORT

P. Ritter reported that he is negotiating with both ALDS (the courier service) regarding a revised contract and the Asian Arts Group (tenant) regarding a revised lease agreement. He noted that there is a strong possibility that there will be a need for an Administration Committee in July to review information regarding one or both of these agreements.

P. Ritter also reported that the server migration was accomplished in one and half days and everything went as smoothly as possible.

III. SEARCH COMMITTEE

Report by M. Muller, Chair. She reported that after job interviews and extensive discussion, the Search Committee recommends that the Board of Trustees appoint Timothy Burke to the position of UHLS Executive Director. She has had contact with Joseph Mattie at the Division of Library Development and this appointment is acceptable to DLD. He has been kept apprised of the process, was given the names of the three candidates selected for interviews and was invited to attend any or all of the interviews.

MOTION: M. Muller moved that the Board appoint Timothy Burke to the position of UHLS Executive Director with a starting date of August 9th and a starting salary of \$90,000. The salary will be increased to \$92,500 following a satisfactory 6-month evaluation by a Committee appointed by the Board of Trustees. E. Apostol seconded. Unanimous.

MOTION: M. Molgard moved to adjourn the meeting. E. Apostol seconded. Meeting adjourned at 5:10 PM.

NEXT BOARD MEETING: Wednesday, July 14, 2010 at 4:30 PM

Heidi A. Fuge
6/11/10

UPPER HUDSON LIBRARY SYSTEM EXECUTIVE DIRECTOR'S REPORT For May 2010

June 9, 2010

Summer Reading Programs – Youth Services Librarians throughout UHLS are gearing up for the summer's programs and activities. Training sessions have been held for the implementation of the statewide SRP software. However, this implementation is turning out to be a very complex problem and has resulted in many delays by the State. Fortunately, there is the software developed by John Love of Bethlehem that can be used if the State's software cannot be implemented in time.

Riverway Storytelling Festival 2010 – This eighth annual event was held during **April 19-25** and was again a success. While we do not have a complete report, we do know that **1,876** people attended the **27** events. The financial report is taking longer than usual since not all of the expenses have been submitted for payment yet. However, preliminary figures indicate that there will be start-up funds for next year of about \$2,500 to \$3,000.

New Horizon Server – SirsiDynix has been staging the new server, and they have set **June 2-3** as the dates for migrating the **Horizon** database from the Sun server on which it has been running since we went live in 2003 to a new Linux server. During those two days all of the functions of the Horizon system will be unavailable. While the system is down, our libraries will only be able to check out materials using **PC Reliance**. **AquaBrowser** will be operational during the migration, but requests cannot be made. It is expected that this migration will be completed by the end of the day on June 3.

Tell Me About It – Work began on this 2-year intergenerational storytelling program involving teens and seniors working together. Teens will learn podcasting and will interview (and record) seniors about their lives. Seniors will work with storytellers to craft their story and write it. Ten of our member libraries will participate during the two years of the program. The following libraries will participate in year one: **East Greenbush, Guilderland, Berne, William K. Sanford, Voorheesville, and Cohoes**. Laptops, podcasting equipment, cameras, and software have been purchased. The first podcasting class will be held on **June 14**, and **Polly Farrington** will teach the basic techniques of podcasting to librarians who will then teach the teens at their libraries.

(Continued)

Inclusiveness Challenge – The LSTA Summer Reading Program mini-grant includes the following two workshops for member library staff:

- ***Libraries and Autism: We’re Connected*** – This Summer Reading Program training workshop was held during the afternoon of **May 26** at UHLS. The speakers were **Dan Weiss** (Scotch Plains, NJ, Public Library) and **Meg Kolya** (Fanwood, NJ, Memorial Library) who have produced an excellent customer service training video, website, and support materials on autism for library staff.
- ***Close Encounters with THOSE People: A Different Perspective on Diversity and Disability*** – This Summer Reading Program training workshop will be held on the morning of **June 9** at UHLS. The speaker will be **Jo Fenton** from the *NYS Commission on Quality of Care and Advocacy for Persons with Disabilities*.

Courier Delivery Service – The owner of **Airline Luggage Delivery Service** has indicated that he would like to renegotiate the contract that UHLS has with his company for courier delivery service. This is being driven by the increase in the volume of materials being handled and by the opening of the new branch libraries by the Albany Public Library. He believes that it will be necessary for him to hire another driver and create a fourth delivery route. UHLS staff will meet with him in the near future and will report the results to the UHLS Administration Committee for consideration as needed.

Asian Arts Group – UHLS staff met with this tenant in our building. We are waiting for them to reply to the conditions proposed by the Administration Committee regarding the replacement of the flooring in their area of the building. The results of all meetings will be reported to the UHLS Administration Committee for consideration as needed.

Philip W. Ritter
Executive Director