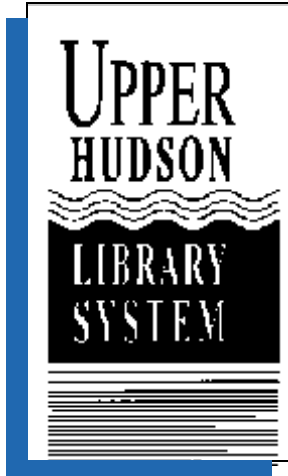


# The Latest Edition



[The Latest Edition](#) is a regularly published newsletter for the public libraries in Albany and Rensselaer Counties.

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## **MORE GUIDELINES FOR PUBLIC LIBRARY TRUSTEES**

By Philip Ritter

Now that I have completed all of my visits with the various Boards of Trustees in the Upper Hudson Library System, I would like to comment further on how public library trustees should conduct their library's business. You may recall that I addressed this subject in the October 2001 newsletter when I suggested that all library boards and trustees should adhere to the following guidelines:

- A trustee should never act alone.
- A trustee should always agree publicly with all board decisions.
- A trustee should not be involved in the daily operation of the library.
- A trustee should deal with the issue instead of the individual.
- The library director should be present at each board meeting.

I encourage you to review that article and to consider these additional and equally important guidelines which all library boards and trustees should follow:

- A trustee should promote a high level of library service while observing high ethical standards. A trustee especially must avoid situations in which personal interests might be served or financial benefits gained at the expense of the library, other trustees, and library users.
- A trustee should monitor the financial condition and management practices of the library. This would include the diligent review of all financial reports, the verification that reserve funds are being used for their intended purposes, and the assurance that all records are complete and accurate.
- A trustee should participate in library activities. It is valuable for a trustee to participate in library activities because it enables one to better understand why the staff conducts business as they do. A trustee could attend a story time, use the interlibrary loan service, visit the branch libraries, and search for information on the online databases. The greater the breadth of knowledge, the better a trustee will be able to develop policies and to serve as an advocate for the library.
- A trustee should take all complaints seriously. Since most people tend to love their local public library, it usually takes a great deal of effort for someone to complain formally about anything. A trustee should always assume that any formal complaint about the library, no matter how trivial it may seem, is important to the person who is complaining. Any such complaint should be treated with respect and courtesy.

Board meetings should never last more than two hours. Even the most dedicated person can begin to lose focus after two hours or more of

discussion. If board meetings consistently last longer than this, then complex or lengthy projects and problems should be referred to committees, which then can report their findings and recommendations to the entire board.

While there are no guarantees, adherence to the above guidelines will help to ensure the efficient operation of any Board of Trustees.

### BOOK GROUP HOW-TO'S WORKSHOP

UHLS will host a workshop for library staff who would like to learn more about establishing, facilitating and maintaining adult book discussion groups. From a panel of experts, learn about how to acquire members, choose a leader, schedule meetings, select books, and deal with group dynamics. We will also discuss specialized book groups such as genre clubs, seniors groups, and corporate reading groups. The program will be held at the William K. Sanford Town Library on Thursday, June 27, 2002 from 9:00 AM—Noon. To register, contact Rachel Baum at 437-9880 x. 225; [rachel@uhls.lib.ny.us](mailto:rachel@uhls.lib.ny.us).

### MIGRATION REPORT

Karen Nucksolls and Rawdon Cheng visited the offices of *epixtech* in Evanston, Illinois for a pre-installation workshop. Following this visit, Karen began to input library parameters (i.e. DRA policy files) into Horizon 7.02 – the latest release out at this time. The Implementation Team is

meeting biweekly with our Horizon Migration Team via conference calls. As many of you know, member libraries are filling out collection codes in preparation for inputting into the Horizon parameters tables.

### ROAD RUNNER AT UHLS

UHLS has moved to RoadRunner for its Internet service, providing much greater bandwidth to meet the increasing demands from member libraries. Libraries should see some improvement in speed when they access the Internet. Access to UHLAN is not affected by this change. Should you have any concerns, contact Rawdon at 437-9880 x 233; [rawdon@uhls.lib.ny.us](mailto:rawdon@uhls.lib.ny.us).

### HIGHLIGHTS OF THE May UHLS BOARD MEETING

- The Upper Hudson Library System Financial Report for the year ending December 31, 2001 was unanimously approved by the Board. The UHLS staff was commended for their excellent preparatory work.
- The Singer Group will present the Classification Study report to the UHLS Board at the August 2002 meeting.
- The UHLS Administration Committee will be asked to draft a proposed policy regarding the preparation of the Annual Reports and consequences for failure to comply with UHLS deadlines.
- The Board changed the criteria for the Lifetime Service Recognition so that Trustees who are retiring within the current calendar year and have

served two consecutive full terms, or more, on the Board of a member library, will be recognized. In addition, for this year only, the list will include people who retired during the prior calendar year (2001).

- The Board approved the Central Library Development grant.
- The Board approved construction grants for APLM, BETH, RVLL, STEP, TROY, and VOOR.
- The Board authorized P. Ritter to apply for a special, one-time Technology Grant and use the funds toward the purchase of the email server hardware and software.
- The Board authorized P. Ritter to apply for the four LSTA grants as proposed: *New Planning for Results*; *Imagination River Storytelling Camp*; *Tech Valley/Tech Libraries*; and *Library Leadership Development Center*.

## Regional News

### INTERESTED IN...SERIALS?

Library staff who deal with periodicals are invited to a meeting on Tuesday, June 4, 2002 in the Community Room of the Saratoga Springs Public Library, from 9:30 AM - 12 noon. Topics for discussion include hard copy, microform, and e-resources. Plan to join us for lunch at one of Saratoga's unique restaurants. Questions? Contact Rhona Koretzky at 584-7860 x 213; [rhonak@saratoga.lib.ny.us](mailto:rhonak@saratoga.lib.ny.us).


## LIBRARY RECORDS AND PRIVACY

Should libraries have a policy about the privacy of their patrons' records? Trustees and directors should be aware that there is a law in New York State about this issue. According to New York Consolidated Laws Civil Practice Law and Rules Article 45. Evidence NY CLS CPLR § 4509 (2001) § 4509:

"Library records, which contain names or other personally identifying details regarding the users of public, free association, school, college and university libraries and library systems of this state, including but not limited to records related to the circulation of library materials, computer database searches, interlibrary loan transactions, reference queries, requests for photocopies of library materials, title reserve requests, or the use of audio-visual materials, films or records, *shall be confidential* and shall not be disclosed except that such records may be disclosed to the extent necessary for the proper operation of such library and *shall be disclosed upon request or consent of the user or pursuant to subpoena, court order or where otherwise required by statute.*"

## LIBRARY ASSISTANTS CONFERENCE

The New York State Library Assistants' Association will hold its annual conference at the State University College in Oneonta, New York on June 12-14, 2002. Programs on genealogy, the invisible Web, and censorship in libraries are planned, as are tours to museums in nearby Cooperstown. For more information, visit the web site at [www.nyslaa.org](http://www.nyslaa.org).



**THE COST OF MAGAZINES**  
The average 2002 cost per title for a periodical in a public library is \$68.87, an increase of 3.5% over the 2001 cost, according to *Library Journal*, April 15, 2002.

## National News

### ALA PERSONNEL

Dr. Carla Hayden, Executive Director of the Enoch Pratt Free Library in Baltimore, has been elected President of the American Library Association (ALA) for the 2003-04 term. Hayden will become the President-elect in July 2002, and will assume the ALA presidency in July 2003, following the ALA Annual Conference in Toronto. She will serve a one-year term as President. Keith Michael Fiels has been appointed ALA's new Executive Director, effective July 1, 2002.

## PUBLIC LIBRARY PORTAL

The Bill & Melinda Gates Foundation awarded the Online Computer Library Center (OCLC) a three-year, \$9 million grant to build a Web-based, public access computing portal for public libraries and other organizations that provide open access to information. The new portal will build on the foundation's five-year-old U.S. Library Program, which is providing computers with Internet access to more than 10,000 libraries across the United States. The portal will host a range of services and tools, such as online tutorials, training modules, Web casting, message boards and expert assistance that will help libraries manage and enhance their programs.

### 20 IDEAS FOR PUBLIC LIBRARY/SCHOOL COOPERATION

Adapted from "50 Ideas for Public Library & School Cooperation" by Sue McCleaf Nespeca. (*Rural Library Services Newsletter*, Sept/Oct 2000).

Challenge your staff to adopt at least one of these suggestions for cooperation with a local school.

- Author or illustrator visits - pool your resources and sponsor a visit to the school during the day and to the public library in the evening.
- Joint conferences - coordinate a literature conference; include other community agencies.
- Maintain a name file - quick and easy contact of librarians in your area, both school and public.
- Regularly scheduled informational meetings - help keep the lines of communication open.
- New book looks - meet 3 or 4

times a year to discuss new books

- Caldecott or Newbery mock election - hold one jointly and compare your results with the actual award winners.
- Programs offered by public libraries for school classes - publish a list annually of programs that the public library will offer for school classes.
- School assignments - encourage school librarians to contact public librarians with "warnings" of upcoming assignments.
- Grants - funding sources look for cooperative efforts when making awards.
- In-service days - have school and public librarians attend each other's conferences and workshops.
- Summer reading programs - this is a given!
- PTA meetings - the public librarian can speak during a meeting about what the library has to offer.
- Book discussion group - form a children's or young adult book discussion group for both public and school librarians.
- Celebrity read-a-thon - coordinate joint read-a-thons with local public officials and well-known community members.
- School's off specials - public libraries can hold programs geared towards students on days that the schools are closed.
- Literature-based curriculum - meet during the summer to discuss curriculum needs for the coming school year.
- Work together for a common need - pool your resources to

purchase posters, bookmarks and reading incentives.

- Books in boxes - the public library puts together multiple copies of books in a box for use in school classes or book discussion groups.
- Teacher totes - public librarians create bags of resources on literature-based curriculums for teachers to use.
- Term paper clinics - hold a joint program on how to do term papers or conduct research.

## Trustee News

### TRUSTEES GET THEIR OWN WEB PAGE

UHLS has a web page for trustees of its member libraries. Visit [www.uhls.org/trustees](http://www.uhls.org/trustees) to read the [Handbook for Library Trustees of New York State](#), learn about chartering a public library from the Division of Library Development web site, or schedule one of the many continuing education opportunities that UHLS offers to public library trustees. Every member of a library board has received a print copy of the new Trustee Training Program handbook, which is also available online on the UHLS Trustees web page.

### HR@THE LIBRARY

*The information provided in this column is for informational purposes only and does not constitute an endorsement by Upper Hudson Library System.*

### FORMS, FORMS, AND MORE FORMS

There's no need to recreate the wheel, or the form, if your library doesn't have some essential personnel documentation. Free templates for commonly used human resource forms can be found on the HR Toolkit web site at [www.hrvillage.com/forms.htm](http://www.hrvillage.com/forms.htm), including an employment application, exit interview form, flexible work arrangement application, performance appraisal, and disciplinary warning.

## Friends News

### GO TO THE SOURCE!

The [Friends of Libraries Sourcebook](#) is a one-stop resource for organizing and managing a library's Friends group. Editor Sandy Dolnick, the leading Friends authority, supplies vital tools and tips to coordinate your library's Friends and explains the intricacies of the Section 501(c)(3) tax-exempt status for cost-effective fundraising. Packed with real-life examples of how Friends from around the country support their libraries, this guide also includes appended information on gift shops, sample constitutions, and

Friends of Libraries U.S.A. Fact Sheets. Call any UHLS consultant at 437-9880 to borrow a copy.

## Grants & Funding

### REGENTS AWARDS FOR EXCELLENCE

The Joseph F. Shubert Library Excellence Awards recognize libraries and library consortia that have improved the quality of library service to their users. Nominations should document measurable progress in identifying user needs, taking steps to meet those needs, and evaluating the results. For more information and the application form, visit [www.nysl.nysed.gov/libdev/advics/rac](http://www.nysl.nysed.gov/libdev/advics/rac). The deadline for applications is June 24, 2002.

### NATIONAL ENDOWMENT FOR THE ARTS

The NEA Heritage and Preservation program seeks to honor, assist, encourage, preserve, and present those forms of artistic expression and practice that reflect the many cultural traditions that make up our nation. Projects may include, but are not limited to: festivals, exhibits, publications, anthologies, etc. The deadline for applications is October 1, 2002. For more information, visit [www.arts.gov](http://www.arts.gov).

### ARTS GRANTS

The Albany-Schenectady League of Art provides funding opportunities for the arts in Albany and Schenectady Counties through the grant program called *Community Arts Connection*, made possible by the Decentralization Program of the New York State Council on the Arts. Application forms will be available in June 2002, with grant seminars taking place in August and September 2002. The deadline for grant applications is October 7, 2002. Grants of up to \$5,000 are available to non-profit organizations for arts and cultural programs. For more information, visit the web site at [www.artsleague.org/comartscon.htm](http://www.artsleague.org/comartscon.htm).

### 2003 IMLS LIBRARY GRANTS

Each year, the Federal Institute of Museum and Library Services (IMLS) awards millions of dollars in grants to museums, libraries, professional museum and library service organizations, and museum-library partnerships. IMLS encourages all eligible museums and libraries to begin planning their grant applications for FY 2003 funding. For a Fiscal Year (FY) 2003 Grant Programs booklet, contact IMLS at 1100 Pennsylvania Ave., NW, Washington, D.C.; 202-606-8536; [imlsinfo@imls.gov](mailto:imlsinfo@imls.gov). Grant application deadlines begin as early as October 15, 2002 and are posted at [www.imls.gov/grants/dedln/index.htm](http://www.imls.gov/grants/dedln/index.htm).

### ALLIE BETH MARTIN AWARD

This award of \$3,000 from the Public Library Association honors a public librarian who has demonstrated extraordinary range and depth of knowledge about books and the ability to share that knowledge. The deadline for nominations is December 1, 2002. Award applications are available at [www.pla.org](http://www.pla.org).

### ENTERTAINMENT AUDIO AWARD

The Baker & Taylor Entertainment Audio Music/Video Product Award is a grant to promote the development of a circulating audio music/video collection in public libraries. The award consists of a collection of audio music/videos. Applicants must submit a proposal outlining the purpose, benefits, and plan for the circulating collection. The deadline for applications is December 1, 2002. Award applications are available at [www.pla.org](http://www.pla.org).

### CHARLIE ROBINSON AWARD

This \$1,000 award from the Public Library Association honors a public library director who, over a period of seven years, has been a risk taker, innovator and/or change agent. The recipient should have been active in national and other professional associations, and be known for developing programs responsive to the needs of the community. The deadline for nominations is December 1, 2002. Award applications are available at [www.pla.org](http://www.pla.org).

## CREATIVE MERCHANDISING GRANT

The Demco Creative Merchandising Grant provides \$1,000 cash and \$2,000 of furniture or supplies to a public library proposing a project for creative display and merchandising of materials either in the library or in the community. The deadline for applications is December 1, 2002. Award applications are available at [www.pla.org](http://www.pla.org).

## EXCELLENCE IN SMALL OR RURAL PUBLIC LIBRARY SERVICE AWARD

This \$1,000 award recognizes a public library serving a population of 10,000 or less that demonstrates excellence of service to its community. The deadline for applications is December 1, 2002. Award applications are available at [www.pla.org](http://www.pla.org).

## HIGHSMITH LIBRARY INNOVATION AWARD

This \$2,000 award honors a public library's innovative and creative service program to the community. The service must have had measurable impact on the library's clientele. The deadline for applications is December 1, 2002. Award applications are available at [www.pla.org](http://www.pla.org).

# Worth Noting

Congratulations to these libraries with successful propositions and/or budget votes:

Albany Public Library  
Bethlehem Public Library  
Brunswick Community Library  
Grafton Community Library  
Guilderland Public Library  
Menands Public Library  
Nassau Free Library  
RCS Community Library  
Voorheesville Public Library

Congratulations to the Brunswick Community Library and the Poestenkill Library on receiving their absolute charters!

The Community Foundation of the Capital Region approved \$2,050 for Brunswick Community Library's Capacity Building Initiative. The funds will be used to develop a long-term plan for the Library with community wide input utilizing the Planning for Results model. The Howard and Bush Foundation and the Friends of the Brunswick Community Library are providing funds for updating the library's computer network.

The Sand Lake Town Library received funds from the Howard and Bush Foundation for three desktop computers. The library's Friends group also provided support.

The Sand Lake Town Library announces an upcoming eight-day tour of Ireland. The tour will depart from Boston on November 4 and includes roundtrip airfare, six night accommodations in Dublin, Cork, Killarney, and Galway, full Irish breakfast daily, and dinner for five evenings for \$981 per person double occupancy. The price includes a \$25 donation to the Library, which will go toward purchases of new books. For information and a reservation form, call the library at 674-5050.

See gorgeous quilts and other needlework by Voorheesville Public Library's Nimblefingers on display in the library community room.

The William K. Sanford Town Library is planning excursions to the Glimmerglass Opera for a matinee of *Dialogue of the Carmelites* on August 27, 2002 and to Lake George Opera Company during the week of July 8, 2002. Registrants of the library's Opera Summer Fare 2002 series who wish to attend either of these performances should express their interest at the time of registration as bookings need to be made in advance.

"Get to know your customers and what they want. Make them comfortable in an uncomfortable world. Put time on your side."

-Al Urbanski, Editor-in-Chief, *Progressive Grocer*

# People

Linda Fecura has resigned as Director of the Arvilla E. Diver Memorial Library. Verna Bink will be the new Director of the library.

UHLS Administrative Manager Heidi Fuge and her dogs Tessa and Toby were featured on a Channel 6 news segment about a local Agility Trial. Articles about them have appeared in *The Saratogian* and *The Gazette*. Congratulations to Heidi on her newest family member, Tymber.

UHLS Deputy Director and Outreach Services Consultant Sara Dallas has been appointed to the American Library Association (ALA) Standing Committee on Research and Statistics, the Public Library Association (PLA) Committee on Research and Statistics, and the PLA Committee on Small and Medium Sized Libraries. UHLS Adult & Information Services Consultant Rachel Baum has been appointed to serve on the Public Library Association Excellence in Small and/or Rural Public Library Service Award Jury.

# Library Programs

## BETHLEHEM:



### 19TH ANNUAL TEDDY BEARS PICNIC - (age 2-6 and families)

Bring cookies to share, blankets and bears; juice will be provided. Held outdoors on the Green, or indoors in case of rain. Call 439-9314 to register. Tuesday, June 4, 2002 at 11:00 AM.

MOTHER-DAUGHTER BOOK CLUB (girls in grade 5+ and their moms or caregivers) - Katherine Paterson's *Bridge to Terabithia* will be discussed. Copies available at the Youth Services desk. New members welcome. Refreshments will be served. Call 439-9314 to register. Monday, June 10, 2002 at 7:00 PM.

CHILDREN'S WRITING WORKSHOP (grade 3+) - This is the program's 11<sup>th</sup> year. Participants write, illustrate and bind their own books. Registration is ongoing and in person only. Participants must commit to 4 out of 5 sessions. Adult volunteers are welcome. Call 439-9314. Registration begins Monday, June 10, 2002.

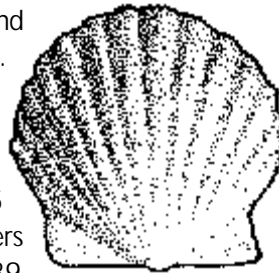
SUMMER READING PROGRAM (grade 1-8) - Registration begins Monday, June 24, 2002 for "Splish, Splash, Read." Registration is ongoing and in-person only during library hours.

The program runs July 1 - August 15 and features special events, prizes and a "last splash" party.

## BRUNSWICK:

MMMM CHOCOLATE - Bring your parent to learn where chocolate comes from, hear stories about chocolate and create a rose or dinosaur, or whatever you like from delicious, edible chocolate clay. Call or email the library to reserve your spot. Saturday, June 1, 2002 at 10:30 AM in the Tamarac Middle School Cafeteria.

JOYS OF SUMMER III - You know that summer is just around the corner when the Library and the Tamarac music department team up to bring you an evening of drama, music and poetry topped off with delightful refreshments. Join us for this uplifting experience. Tuesday, June 4, 2002 at 7:00 PM in the Tamarac High School Auditorium.



SEASHELL MOBILE CRAFT - Frank and Pat Neaton will bring nature and crafts together. With their trusty glue guns, they will help children ages 7 and up to create an

impressive seashell mobile. Call 279-4023 to register. Saturday, June 8, 2002 at 10:30 AM at Tamarac Elementary School Cafeteria.

MEET KAREN BEIL - Author of A Cake All for Me! She will delight young readers of all ages and inspire our new crop of young writers while sharing her work & experiences. The entire family is invited. Call 279-4023 to let us know if you plan on attending. Wednesday, June 26, 2002 at 7:00 PM.

## EAST GREENBUSH:

SAHAJ MARG MEDITATIONS - Sahaj Marg (Natural Path) is a raja yoga system of spiritual training based on heart-centered meditation. Balaji Gopalan leads the session. Monday, June 10, 2002 at 7:00 PM.

HEARING LOSS & NEW HEARING AIDS - Erin Sterantino of Audiologic Solutions will share signs and symptoms of hearing loss. Learn about new research in hearing aids. Saturday, June 15, 2002 at 11:00 AM.

MUSICAL TOUR OF NEW YORK - Two Broads With A Lotta Sound will be your guides on a tour you won't forget! Sunday, June 30, 2002 at 2:00 PM.

## GUILDERLAND:



S P O R T S  
TALKING -  
R o d g e r  
Wyland, sports  
anchor for  
News Channel  
13 and host of  
Big Board  
Radio Sports

Talk on WQFX-AM 980, will share his love of sports and point out all of the great sports resources at the library. Clear

Channel Communi-cations has donated prizes for attendees of this program. Friday, June 7, 2002 at 7:00 PM.

NOTABLE AUTHOR SERIES - Award-winning author Joseph Persico, whose most recent book Roosevelt's Secret War, was on the New York Times bestseller list, will speak at the inaugural event of the Carol J. Hamblin Notable Author Speaker Series. This event is co-sponsored by the library and the Guilderland Library Foundation. Saturday, June 8, 2002 at 1:30 PM.

FUN FAMILY FESTIVITIES - In celebration of ten years at its current location, the library will hold an afternoon of celebration on June 9, 2002 from 1:00 - 5:00 PM. Radio station B95.5 will play music and give out prizes from the library parking lot, with face painting and refreshments available. Smoothee the Clown will appear with balloon animals. Tweens and Teens are invited to play darts or chess, and try a hand at winning CDs or gift certificates to Crossgates Mall shops.

HARLEQUIN PLAYERS - "Merry the Mermaid" is the kick-off program for the library's Summer Reading Program, using comedy, song, and rap to promote a love of reading and storytelling. Adults and children alike will enjoy the humor, the colorful costumes and imaginative staging of this fun family fantasy. Friday, June 21, 2002 at 7:00 PM.

## HOOSICK FALLS:

THE LUPINE LADY AND THE KARNER BLUES - Presented by Carol Ann Margolis on June 6, 2002 at 3:30 PM.

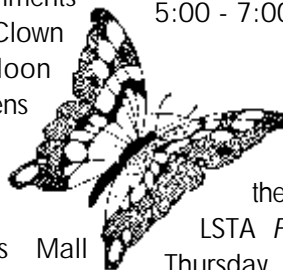
SMOOTHEE THE CLOWN - Will be at the Cheney Library booth at the Hoosick Falls Car Show, making balloon sculptures and encouraging kids to join the library. June 15, 2002 at 11:00 AM.

## RENSSELAERVILLE:

IRISH STORYTELLER BAIRBRE MCCARTHY- This program is part of the LSTA Families Read Grant. Saturday, June 1, 2002 at 1:30 PM.

ANNUAL RENSSELAERVILLE LIBRARY COCKTAIL PARTY - At the Rensselaerville Institute on Saturday, June 1, 2002 from 5:00 - 7:00 PM.

THE BUTTERFLY LADY - Carol Ann Margolis will be at the library, as part of the LSTA *Families Read* grant on Thursday, June 27, 2002 at 3:00 PM.



## TROY:

SAHAJ MARG MEDITATION - Inner Peace Naturally, presented by Balaji Gopalan of the Sahaj Marg Spirituality Foundation. Monday, June 3, 2002 at 7:00 PM.

## VOORHEESVILLE:

**BOOK DISCUSSION GROUP** - Explore the connections between food, family and love with a discussion of Tender at the Bone by Ruth Reichl. The meeting will begin with a potluck supper. Signup is necessary. Call 765-2791 or email voorefq@uhls.lib.ny.us. Wednesday, June 5, 2002 at 6:30 PM.

**CIPA FORUM** - The library Board of Trustees will have an open meeting about Children's Internet Protection Act, to be held on Wednesday, June 19, 2002 at 7:30 PM.

**THURSDAY NIGHT POETS** - No signup is necessary. June 13 and 27 at 7:00 PM.

## WILLIAM K. SANFORD:

**BOOK REVIEW/BOOK TALKS** - Join us for two talks on Library of America volumes. Former WRGB anchorman Ernie Tetrault will review "Reporting Vietnam: American Journalism 1959-1975." Mr. Tetrault reported from Vietnam for Channel 6 in a series of interviews with area servicemen. Father Richard Shaw, author of many fiction and nonfiction books and currently the Coxsackie Correctional Facility chaplain, will talk about "American Sermons: The Pilgrims to Martin Luther King Jr." Wednesday, June 12, 2002 at 7:00 PM.

**OPERA OVER EASY** - Opera Summer Fare 2002 is a series featuring an introduction to and exploration of several of the operas being presented this

summer by the Lake George Opera Company and the Glimmerglass Opera. Join Library Director Robert Jaquay on a guided tour of Mozart's Abduction from the Seraglio, Donizetti's Daughter of the Regiment, Leoncavallo's Il Pagliacci, Mascagni's Cavalleria Rusticana and Poulenc's Dialogue of the Carmelites. The dates are: Mondays, June 3, 10, 24, and July 1 OR Saturdays, June 8, 22, 29, and July 6, from 9:00 AM - Noon. Registration is required. Call the Information desk at 458-9274 and indicate which series you will be attending.

**A MUSICAL JOURNEY THROUGH NEW YORK** - A one-hour musical tour featuring songs and stories about New York City, with tour guide "Q" and bus driver Diane, also known as Two Broads with a Lotta Sound. Monday, June 17, 2002 at 7:00 PM.

## For the Asking

### WANTED:

The Cohoes Public Library is looking for 2-3 paperback book carousels. Call Debbie Canzano at 235-2570.

### FOR SALE:

The Cohoes Public Library has several items for sale. Call Debbie Canzano at 235-2570 (best offer subject to the City Comptroller's approval).

- Wooden newspaper stand (the kind that the newspaper hangs off of a stick)
- Card catalog with no legs
- Two-sided study carrel with chairs
- Slanted book desk with benches for a children's area.



# Calendar

## JUNE 2002

- 4 Implementation Team 9:00 AM at UHLS
- 7 Directors Association 9:00 AM at UHLS
- 10 Administration Committee 4:00 PM at UHLS
- 11 UHLS Annual Meeting at the Albany Country Club
- 13-17 ALTA (Assn of Library Trustees & Advocates) Annual Conference in Atlanta, GA
- 13-19 American Library Association Annual Conference in Atlanta, GA
- 17 Deadline for the July/August issue of The Latest Edition
- 18 Implementation Team 9:00 AM at UHLS
- 25 Automated Services Committee 9:00 AM at UHLS
- 27 Book Group How-To's 9:00 AM at COLN

## JULY 2002

- 2 Implementation Team 9:00 AM at UHLS
- 4 Independence Day - UHLS closed
- 5 Directors Association 9:00 AM at UHLS
- 8 Administration Committee 4:00 PM at UHLS
- 9 Services Committee 4:30 PM at UHLS
- 10 Finance Committee 3:30 PM at UHLS (No June meeting)
- 10 UHLS Board of Trustees 4:30 at UHLS
- 16 Implementation Team 9:00 AM at UHLS
- 13 Automated Services Committee 9:00 AM at UHLS

## AUGUST 2002

- 2 Directors Association 9:00 AM at UHLS
- 5 Administration Committee 4:00 PM at UHLS
- 6 Implementation Team 9:00 AM at UHLS
- 6 Services Committee 4:30 PM at UHLS
- 7 Finance Committee 3:30 PM at UHLS
- 7 Board of Trustees 4:30 PM at UHLS
- 15 Deadline for the September issue of The Latest Edition
- 20 Implementation Team 9:00 AM at UHLS
- 27 Automated Services Committee 9:00 AM at UHLS

## SEPTEMBER 2002

- 2 Labor Day - UHLS closed
- 4 Library Advocacy Advisory Council 7:00 PM at UHLS
- 6 Directors Association 9:00 AM at UHLS
- 9 Administration Committee 4:00 PM at UHLS
- 10 Services Committee 4:30 PM at UHLS
- 11 Finance Committee 3:30 PM at UHLS
- 11 Board of Trustees 4:30 PM at UHLS
- 12 Adult and Information Services Workshop 9:00 AM at UHLS
- 19 Adult and Information Services Advisory Council 9:00 AM at UHLS
- 20 Youth Services Advisory Council 9:00 AM at UHLS
- 24 Automated Services Committee 9:00 AM at UHLS

# Board of Trustees

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**MISSION STATEMENT:** The Upper Hudson Library System (UHLS) coordinates programs and activities to assist and complement the resources and efforts of its twenty-nine member libraries to improve library and information services in the local communities of Albany and Rensselaer Counties.

**VISION STATEMENT:** Upper Hudson Library System (UHLS) and its twenty-nine members will operate as a consortium and be a part of a dynamic statewide and national network, operating in cooperation and collaboration with educational and cultural organizations, community human service agencies and the business community to provide library and information services to the people of the Capital Region of New York State.