

SERVICES COMMITTEE MINUTES- Sept. 10, 2003

PRESENT: Erin Apostol, Lois Prenovost, LouAnne Lundgren, Phil Ritter, Heidi Fuge, Bob Jaquay, Rob Ganz

3:00 meeting called to order by E. Apostol, Chair

I. Pool Collection Recommendations

Directors Association approved the recommendations of the Committee at their meeting on Sept. 5th. Budget recommendations will appear in the 2004 budget. No action needed at this time.

Pool Collection items will be requestable when they are at the member libraries.

II. Proposed Riverway Grant

Riverway Storytelling Festival in 2004. Board has to approve any fundraising efforts. Hudson River Bank and Trust Co. has already donated \$1,000.

Rental of the Egg for the final performance is \$450.

REQUIRES BOARD ACTION

MOTION: Recommend that UHLS participate in this project again, P. Erlich is authorized to sign any contracts and agreements necessary and Mary Fellows is authorized to do the necessary fundraising. L. Lundgren/L Prenovost.
Unanimous.

III. Database Maintenance Advisory Council

P. Ritter noted that this Advisory Council has been re-activated in order to deal with various cataloging issues. UHLS will not be doing the volume of cataloging as in the past and so some decisions have to be made. UHLS can contract with CDLC to do some of the original cataloging.

R. Jaquay noted that the Council is leaning towards allowing more authority to be given to catalogers in the member libraries.

A Security subcommittee has been appointed and is discussing how to set up the security in the system to allow cataloging but also to maintain the database.

The Advisory Council will oversee the database while selecting the amount of control that will be given to individuals in the member libraries. Will set up clear parameters for the cataloging to be done by the members.

Discussion regarding the linking of records and how this will affect the smaller libraries.

P. Ritter noted that original cataloging will be done by UHLS and/or CDLC.

E. Apostol asked if this would be more time consuming for the members? R. Jaquay noted that many of the libraries have wanted to have this ability and this authority. It can be done fairly quickly with the appropriate reference databases.

If items are sent to UHLS it is understood that there will be a delay in the cataloging process. Cataloging at the member libraries will get items out more quickly to the patrons.

E. Apostol asked if the database was working smoothly enough to allow this to take place? P. Ritter noted that although there is still some difficulty with the Z39.50, things are much improved.

IV. Other Business

Library Advocacy Advisory Council

P. Ritter reported that he is re-activating this Council. Sent out emails for feedback on meeting dates, times and issues. One of the main issues for discussion will be Albany County funding - an issue brought forward by G. LaJuene at ALTM.

Discussion regarding the timing of the Committee meetings. Will meet at 3:30 next time.

Heidi A. Fuge
9/10/03