



SERVICES and ADMINISTRATION COMMITTEES

Joint meeting May 9, 2007

PRESENT: Erin Apostol, Cris Blanchard, Brian Hartson, Robert Jaquay, Lou Anne Lundgren, Mary Muller, Nancy Pieri, Lois Prenovost, Barbara Nichols Randall, Paula Read

EXCUSED: Jim Reilly

UHLS STAFF: Philip Ritter, Heidi Fuge

Meeting called to order by E. Apostol

I. TRUSTEE OF THE YEAR AWARD

Extensive discussion regarding the criteria: what does a Trustee do in the Library?
Consensus that the type of work available for a trustee is different in the different size libraries. In small libraries there is more hands-on work.

N. Pieri reported the suggestions from the Directors Association:

- there should be a weighted checklist to be used both when writing the nominations and when they are reviewed by the Committee
- Trustees should be honored for providing an example of good Trusteeship

The Trustee who should be honored is someone who **initiated or was actively involved** in a **major program or service during the calendar year**. This award does not honor a Trustee simply for longevity or for engaging in typical ongoing Trustee activities.

Consensus that along with the criteria, there should be examples of active involvement in programs, services or involvement drawn from previous Trustee awards.

II. VOLUNTEER OF THE YEAR AWARD

Consensus that Trustees should be eligible for the Volunteer Award. Discussion regarding the possibility of offering two Awards - one for rural and one for urban/suburban. Consensus that it is not necessary to spell this out, instead it will be understood that a maximum of two awards may be presented and it is the option of the Committee reviewing the nominations to decide how they are to be classified.

The Committee members will recommend to the Board that a \$500 monetary award be attached to this as it is to the Trustee and Program Awards. The \$500 will begin with the 2006 Awards (since there are two awards, there will be \$250 to each library represented by the Volunteers)

III. ADVOCATE AWARD

The historical background of the Award was explained: it was meant to be given in recognition of advocacy work that benefitted several libraries. The Award recipient was expected to be someone outside of the library boards and staff. It was understood that this Award did not have to be given each year; only if there was an exceptional nominee. It was suggested that a brief summary of the historical background of the Award should be included in the Request for Nominations.

IV. DECISIONS

H. Fuge was asked to re-write the Award criteria based on the discussions at this meeting. The revised criteria will be reviewed at the August Committee meetings and weighted checklists will be developed.

Consensus that for next year, the nominations would be reviewed by the Committees as follows:

- Administration Committee will review the Trustee and Advocate nominations.
- Services Committee will review the Volunteer and Program nominations.

Heidi A. Fuge
5/10/07