

SERVICES COMMITTEE
December 8, 2004
MINUTES

PRESENT: Erin Apostol, Lou Anne Lundgren, Robert Jaquay, Philip Ritter, Heidi Fuge
EXCUSED: Brian Hartson
ABSENT: Lois Prenovost,

Meeting called to order by E. Apostol, Chair

I. CONSTRUCTION GRANT APPLICATIONS

The Committee members discussed the summaries of the six Construction Grant applications. UHLS has been allocated \$24,553 to be distributed on a 50-50 matching basis. P. Ritter explained the basis for his recommendations, noting that he divided the total allocation by the 6 applications (\$4,092.17) and then awarded two of the applications the full 50% since that was under the \$4,000 amount and then divided the balance by the 4 remaining applications.

MOTION: L. Lundgren moved to recommend that the Board approve the following construction grant applications in priority order:

- | | | |
|----|---|---------|
| 1) | Albany Public Library (Pine Hills Branch) | \$3,750 |
| 2) | Bethlehem Public Library | \$3,515 |
| 3) | Troy Public Library (Lansingburgh Branch) | \$4,322 |
| 4) | Cheney Library (Hoosick Falls) | \$4,322 |
| 5) | Stephentown Memorial Library | \$4,322 |
| 6) | Guilderland Public Library | \$4,322 |

R. Jaquay seconded. Unanimous.

II. VARIANCE REQUEST FORMS

The Committee members reviewed the Variance Request Forms submitted by Brunswick and Stephenstown. Discussion regarding the fact that the libraries have tried to use these forms as leverage for additional funding within their communities. Stephenstown has been successful in obtaining funds to begin a renovation project that will bring them closer to the Minimum Standards. Brunswick spent most of the year in a Search for a new Director and was not able to work toward compliance with the Standards. P. Ritter noted that the Brunswick Trustees have been looking for a shared space or some other creative way in which to increase their available space.

R. Jaquay suggested that the Division of Library Development (DLD) should either

deliver some sort of ultimatum regarding action on the Standards compliance or should not request this information. Either it matters enough that action should be taken, or it doesn't matter and the questions should not be asked on the Annual Report forms. E. Apostol will talk to Carol Ann Desch about this situation.

MOTION: L. Lundgren moved to recommend that the Board approve the Variance Requests submitted by Brunswick and Stephentown. J. Jaquay seconded. Unanimous.

NEXT MEETING: no meeting anticipated in January.

Heidi A. Fuge
12/9/04