

Directors Association of Upper Hudson Library System

By-laws

Article I. Name

The name of this organization shall be the Directors Association of Upper Hudson Library System (UHLS).

Article II. Purpose

The purpose shall be to address the needs and concerns of member libraries; to provide a forum for the exchange of ideas; to encourage the dissemination of information in the field of library management and to forward consensus recommendations to the UHLS Board.

Article III. Membership

The Association shall be open to the Director or acting Director of each member library. The Director and managers of UHLS are welcome to attend as non-voting guests.

Article IV. Officers

The officers shall include a chairperson, a vice-chairperson, and a secretary. The chairperson will preside at all meetings, authorize calls for special meetings, appoint representatives and committees, and prepare agendas.

- A. The vice-chairperson will serve in the absence of the chairperson and coordinate a continuing education event during any year the New York Library Association annual conference is not held locally.
- B. The secretary will record and distribute the minutes electronically to all members of the organization and to the Director of UHLS.
- D. The Chair shall appoint a Nominating Committee no later than June. The committee shall prepare and present a slate of candidates for office prior to the July meeting. Additional candidates may be nominated from the floor. Officers are elected for a one-year term by a majority vote of those members present. Vacancies that occur during the term of office shall be filled by appointment of the Chairperson.

Article V. Representatives to UHLS

- A. The Chair shall appoint a representative to serve on the UHLS Board of Trustees who shall represent and speak for the member libraries and report back to the Association. The UHLS Board representative shall be appointed to serve for five years. If the representative resigns from a member library or from the UHLS board, the Chair shall appoint a replacement to complete the term.

- B. The Chair shall appoint a representative to serve on each of the UHLS Board's Services, Finance, and Administration Committees to represent and speak for member libraries and report back to the Association. A committee representative shall be appointed to serve for one year. If the representative resigns from a member library or from the Committee, the Chair shall appoint a replacement to complete the term.

Article VI. Quorum

The members of the Directors Association present at meetings shall be considered a quorum. One more than half of those members present shall be considered a majority.

Article VII. Meetings.

At least five meetings a year shall be held on the first Friday of the month and the time shall be established by consensus.

Article VIII. Executive Board

The officers and UHLS committee representatives shall act as an Executive Board to make decisions between meetings if necessary.

Article IX. Guidance.

The Association shall endorse the Library Bill of Rights and the Librarian's Code of Ethics as published by the American Library Association.

Article X. Amendments

Amendments to these by-laws may be made by a majority vote at any regular meeting provided that the proposed change or changes shall have been submitted to all members in advance.

Article XI. Interpretation.

Robert's Rules of Order as last revised shall be followed when applicable.

Adopted by the Directors Association June 1995

Revised November 1, 2002

Revised August 5, 2005