

AUTOMATED SERVICES COMMITTEE

September 25, 2004

MINUTES

PRESENT

(Voting): Tim Burke (APLM), Nancy Pieri (BETH), Joe Makowiec (BRUN), Richard Naylor (COLN), D. Hobert (EGRN), Barbara Nichols Randall (GUIL), Barbara Kubli (STEP), Paul Hicok (TROY), Joe Thornton (UHLS), Gail Sacco (VOOR)

(Non-voting): Marcia Middleton (APLM), Carol Reppard (TROY), Mary Fellows (UHLS)

9:05 AM Meeting called to order by Philip Ritter, Chair

I. MINUTES

Minutes of the August 24, 2004 meeting accepted as presented.

II. KIDSEARCH

M. Fellows reported on the recommendations from the Youth Services Advisory Council (YSAC). She reviewed the background to these recommendations: the Horizon "out of the box" program had many of the features that the YSAC had initially requested but there were still further changes needed to make it acceptable. The YSAC learned that certain parts of the program were not changeable and so had to modify some of their recommendations. It is still not perfect and there continue to be functionality problems, especially in the Browse Search which does not limit the materials to YA items. Over six months ago, the YSAC requested custom programming from Dynix to correct the Browse problem and this request is still sitting in their programming queue. The YSAC recommends bringing up the current form of KidSearch - they would rather have it imperfect than not have it at all.

Discussion. J. Thornton noted that individual libraries can choose to implement this or not simply by adding (or not) the correct URL to their homepage. UHLS will add the URL to the UHLS homepage. G. Sacco noted that the "building block" graphics for the alphabet buttons should be more sophisticated and a list of letters at the top of the page should be "clickable" to the new alphabet graphic. She also asked for a graphic that could be used in library newsletters to advertise the availability of this new service.

MOTION: G. Sacco moved to accept the current KidSearch program, make it available for any libraries that wish to add a link to it on their homepage, and bring it up in its present form on October 15th. R. Naylor seconded.

AYES: 5 (STEP, VOOR, COLN, BETH, APLM, UHLS)

NAYS: 3 (GUIL, TROY, BRUN)

ABSTAIN: 1 (EGRN)

MOTION PASSED.

MOTION: G. Sacco moved that the YSAC should report back to the ASC at the December meeting regarding the following concerns: the alphabet graphics; the Browse Search custom programming requested from Dynix; the ability of individual libraries to link to the program; and a graphic for publicity purposes. R. Naylor seconded.

AYES: 8; NAYS:1

MOTION PASSED.

III. NOTIFICATION METHODS

J. Thornton demonstrated the new Patron Profile screens and pointed out the Security pop-up screen. In order to remove the pop-up screen, UHLS would have to buy a security certificate. J. Makowiec suggested

removing the Profile screen from the secure server and this would get rid of the Security pop-up. J. Thornton will investigate this.

Consensus to put the word "Change" in front of *Notification Method* and in front of *Personal Identification Number* on the Profile screen.

Discussion regarding the length of the time-out when patrons are accessing the "My Account" page and the Search pages. J. Thornton noted that there are security implications if there is more time allowed before the screen automatically "times out."

On the "Welcome to the Library Catalog" page, consensus to remove the following lines: "Welcome to the new library catalog. Please be patient as we continue to customize the system for your future convenience. Please search the library catalog by selecting your desired index, inputting your term and selecting the 'go' button."

IV. UPGRADE TO HORIZON

The test servers have been upgraded and in the process, the Automation Dept. staff discovered that, somehow, there was a crossover between the test database and the production database when checking items. J. Thornton noted that this can be corrected and should not create any delay in the upgrade.

V. NETWORK SLOWNESS

J. Thornton reported that IPLogic examined the UHLS network traffic and discovered the source of the extensive http traffic. They feel that it is probably linked to the use of wireless laptop computers in the study carrels in one of the libraries. M. Middleton noted that the IPLogic report had been presented at the Tech Advisory Council meeting and the Council members felt that the 20- second sampling was not definitive.

Discussion regarding wireless use in the libraries and future implications, including e-rate and bandwidth usage. IPLogic will follow up on this and conduct one or two more samplings.

VI. NEW BOOKS LIST

J. Thornton commended John Love at BETH for originally creating this type of list. He demonstrated the new service that UHLS produced which lists the new books added to the collections in the individual libraries within a prescribed time period. The program is automatic and runs every night. Discussion regarding the ability to customize the time period for each library. J. Thornton was fairly certain that he could do this. He will also move this program out of the secure section on the server, put a link to it on the UHLS homepage, and offer the link to the libraries for use on their websites. <APPLAUSE> for J. Thornton.

VII. REPORTS

J. Thornton asked for the formation of a subcommittee to discuss the variety and location of the reports. He would like to standardize the information being offered and consolidate it in one area for availability. Consensus that the subcommittee should be formed. J. Thornton will send out an email to "Directors" and "ASC" asking for volunteers. He will also ask the libraries which reports they are currently using. Suggested subcommittee members included J. Thornton, Jean Marie Cole (GUIL), D Hobert (EGRN) and Geoffrey Kirkpatrick (BETH)

VIII. PROPOSED TOPICS FOR GENERAL SYSTEM MEETING

Discussion of topic. Several of the proposed topics are, or will be, dealt with in the Advisory Council meetings. Consensus not to pursue this idea.

IX. AGREEMENT FOR COMPUTERIZED LIBRARY SERVICES for JAN. 1, 2006 - DEC. 31, 2008
(aka "UHLAN Contract")

MOTION: N. Pieri moved acceptance of the proposed UHLAN contract, Draft dated August 25, 2004. D. Hobert seconded. Unanimous.

X. OTHER BUSINESS

G. Sacco asked about the status of the Serials and Acquisitions modules.

B. Nichols Randall reported that GUIL is still experimenting with the Acquisitions module. The library has had to change its acquisitions process in order to accommodate the module. It will be at least another month or two before it is ready for use by the other libraries.

J. Thornton reported that the Serials module is still being tested at VOOR. Rob Carle (UHLS) and the VOOR staff are working on prediction patterns. They do not yet have a projected implementation date.

XI. RE-SCHEDULE MEETINGS

Discussion regarding the ASC meetings in October, November, and December.
Consensus for the following:

- cancel October 26th meeting
- meet on Tuesday, November 16th at 9:00 AM at UHLS
- cancel November 23rd meeting
- meet on Tuesday, December 14th at 9:00 AM at UHLS
- cancel December 28th meeting

10:50 AM meeting adjourned

NEXT MEETING: TUESDAY, NOVEMBER 16th at 9:00 AM at UHLS

Heidi A. Fuge
9/28/04