

**TECH ADVISORY COUNCIL MEETING  
JULY 22, 2002  
Agenda**

**Latest on Imail**

- Feedback from the council members
- Services enable on Imail
- Demo/training for member libraries
- Decide on the date of phase III (cutover to Imail)

**SPAM update**

- Feature article in June 2002 PcWorld
- What does UHLS do

**Browser for public PCs**

- Public Web Browser from Team Software Solutions, Inc (<http://www.teamsoftwaresolutions.com/index.htm>)
- Replacement for IE, Netscape?

**Tech Advisory Council Meeting  
July 22, 2002  
Minutes**

Attendees: Marcia Middleton, Mary Trev Thomas, Michele Giuffre, John Love, Lorraine Smi, Barbara Kubli, Laurie Louis, Jonathan Koppel, Rawdon Cheng(notes)

UHLS is planning to move to Phase III of implementing Imail. All library staff are using PC to retrieve email; however, there are some users prefer to use VAX to get their email. Marcia needed the target date so she could convert those VAX users to Netscape. There are issues of users forgetting their VAX email password and are unable to forward their VAX mail to the new server. Also users get confused with too many passwords needed to be memorized. It was suggested that users should use only one password for all servers they needed to access.

The Council recommended Sept 18, 2002 for Phase III. Rawdon would bring this to the ASC meeting.

All new user accounts created after July 22 will have their email automatic forwarded to the new mail server. Existing users must do the forwarding themselves since it has impact to their email.

John had questions about vacation notification. Imail remembers which senders it had notified for vacation message and will not send the same notice to the same user.

BETH had users on Outlook 97, which is not compatible with Imail security authentication.

There is no password expiration policy on the Imail server. Password will not expire.

When users compose messages in Web Message, they should be aware of the timeout limitation due to inactivity. After 15 minutes, the server will disconnect the web session and any unsaved message will be lost. There is a timer in the compose page to alert user how much time is left. The only two actions the Imail server considers as action are SEND and SAVE. If none of these two actions takes place, the server will disconnect the user and all unsaved works will be lost.

IMAP are not the same as Web Messaging. Both methods store email on the server but IMAP is a client base protocol, which requires setup. It also allows emails to be downloaded to the client pc.

Marcia recommended in the future, any instructions [related to changing PC setup/configuration] should include wordings such as “talk to your technical support staff first if your library has one before following the procedure”.

Jonathan Koppel will do a series of demo at various libraries for Imail. Larger libraries may contact him to do a custom demo tailored for their setup.

## SPAM

Pcworld has a feature story in spam in June issue. It is available at [www.pcworld.com](http://www.pcworld.com), keyword: spam.

UHLS is working on rules to filter spam mail. Due to the complexity of spam, Rawdon targets the effective rate at 50%. It is primary working to stop mail with sexual nature since potentially those can be bases for sexual harassment lawsuit.

Marcia recommended UHLS put up a proper email usage guideline to educate staff to protect themselves from broadcasting their email address which may be used by spammers.

## Public Web Browser (PWB)

APL and BETH have it installed at their libraries. BETH has just started on a limited number of workstation. APL has been using since Feb. It has a lot of positive feedback from its staff.

BETH reported it has some compatibility problem with Fortres in filtering URL.

UHLS is looking into the performance of this browser vs. Netscape and IE. In the next Tech AC meeting, John of BETH will do a demo in his library.

Others:

APL is able to solve printing receipts to receipt printer in CRT. In CRT, go to Option – Session options menu. Click on Advance tab and enable RAW printing.

BETH reported a low cost \$90 network printer server from CDWG works great with a mixed W98 and Win2000 network. W98 has problem using Win2000 print server because of the printer driver issue. A printer server will solve this problem and it does not require the Win2000 PC be turned on.

Next meeting: Sept at Bethlehem (date to be announced)