

Central Library Advisory Council (CLAC)
Upper Hudson Library System (UHLS)
September 26, 2007

Present: Paul Hicok, Tim Burke, Deborah Canzano, Pat Sahr, Jane Minotti, Barbara Nichols Randall, Lenny Zapala, Jo-Ann Benedetti, Phil Ritter (notes)

Absent: None

Chair P. Hicok called the meeting to order at 9:20 a.m. in the Board Room at APLM.

1. Approval of the minutes of November 1, 2006

B. Nichols Randall moved and D. Canzano seconded that the minutes of the November 1, 2006, meeting be approved as written. The motion received unanimous approval.

2. 2008 Central Library Budget

T. Burke presented a draft of the proposed 2008 Central Library Development Aid Budget. Basically, the funding for personnel and for online databases remains approximately the same as in 2007. After review and some discussion, B. Nichols Randall moved and L. Zapala seconded that the following budget be approved for 2008:

Reference and Information Services	
Database Access (online databases)	\$ 88,512
Reference Support – Librarian .55 FTE (ILL support)	22,590
Availability of the Collection	
Library Clerk 1.5 FTE (ILL support)	32,009
<u>Central Book Aid (non-fiction books)</u>	<u>71,500</u>
 TOTAL	 \$214,611

The motion received unanimous approval.

3. Databases

J. Benedetti presented the statistics of usage of the current databases, both from UHLS and from the vendors. Several people referred to the unreliability of these statistics, but it was also noted that this was the only concrete evidence of usage that we had and that all other information was anecdotal. It should be reported that there were concerns expressed regarding any database that cost more than \$5.00 per login.

J. Benedetti also presented a list of all the databases that were reviewed and evaluated by the Adult Services and Youth Services Advisory Councils. Their costs and the recommendations by these councils were discussed in great detail. There was a great deal of discussion of the various databases and debate regarding the value of each. There was also a consensus that we should focus on providing online databases that were of primary interest to our customers and not necessary those that only librarians may be interested in using. P. Ritter reported that UHLS

was willing to continue funding for online databases in the same amount (up to \$24,000) as it had in previous years. After much discussion, D.Canzano moved and L.Zapala seconded that we expend the available funds in 2008 as follows:

OverDrive annual subscription	\$18,000
<u>Testing and Education Reference Center (GALE)</u>	<u>5,305</u>
Total paid by UHLS	\$23,305
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Literary Reference Center (EBSCO)	\$13,400
Novelist (EBSCO)	14,000
Home Improvement Reference Center (EBSCO)	17,900
Book Review Index – full text (GALE)	3,350
Legal Forms (GALE)	2,195
Chilton Library (GALE)	4,245
Reference USA (INFO USA)	27,814
<u>OverDrive Content</u>	<u>5,608</u>
Total paid by Central Library Budget	\$88,512
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Total funds available for online databases	\$111,817

It was noted that J. Benedetti still needs to finalize the above quotes from the various companies and that the final costs of each database may increase or decrease. It was agreed that the OverDrive Content line would be used to balance the amount paid by the Central Library Budget to reach the total of \$88,512. It was also agreed that the monies for OverDrive Content should first be used for MaxAccess titles and that member libraries should be encouraged to purchase more individual titles as content for OverDrive.

The motion received unanimous approval.

4. Replacement for Jane Minotti (Rensselaer County medium sized libraries)

It was reported that Jane Minotti has accepted another position and will be leaving her position as the Director of the Sand Lake Town Library in mid-October. Therefore, this committee needs to appoint a representative for the Rensselaer County medium sized libraries. The various candidates were discussed, and it was agreed by consensus that Chair P. Hicok should ask Julie Zelman, Director of the Brunswick Community Library, if she would be willing to assume this position. If she refuses, he should ask Deborah Shoup, Director of the East Greenbush Community Library. If she refuses, he should ask Daryl McCarthy, Director of the North Greenbush Public Library.

It was agreed that we would not schedule another meeting this calendar year and to leave the decision up to Chair P. Hicok as to when this committee should meet next. If he deems it necessary, he may call a meeting in November 2007.

The meeting was adjourned at 10:30 a.m.